APA MN Board Meeting

July 21st

Meeting called to order about 12:05 PM. In attendance in person or by phone-Tim Gladhill, Breanne Rothstein, Chloe Brigl, Jason Zimmerman, Eric Weiss, Melissa Poehlman, Jane Kansier, Brad Chapulis, Suzanne Rhees, Peggy Schmid, Haila Maze, Carissa Slotterback, Erin Perdu, Raya Esmaeili, Emily Goellner, Tina Goodroad.

Minutes approved, Brad/Eric

Administrator’s Report—

- Election on Aug. 1st- Open for one month
- Conf Reg Opens Aug 1st
- Lodging- reserve early
- Awards names determined 7-21-17- good turn out;
- No students applied for scholarships-try again right when school starts- try to announce at conference

District Director Report

- Brad- nothing new
- Suzanne- Metro- attended legislative/law retreat;

Lifetime Achievement and Planner of the Year-

- Two for lifetime- nominated by Lance – Barry Warner and Mark Koegler
- Planner of the Year- Eric Weiss
  o If include schooling- only 14 years- does not meet minimum requirements
- Peggy-dismayed that we do not receive as many nominations
- Breanne- has reached out to people to nominate but then the people are not comfortable.
- Eric – may not know someone’s full career to feel comfortable nominating
- Tim- Planner of the Year is new- maybe wait this year-
  o Maybe submit names but not the why- board can help with that- focus on work done over the past year
- Breanne- give Eric the award- deserving- keep the momentum of the award; be transparent about the minimum requirements
- Brad- if they meet qualifications we should not chose between Barry and Mark

Motion on Lifetime Achievement- Brad- award both candidates; Jason; all ayes

Motion on Planner of the Year- Motion- Tim; Brad; all ayes

- Discuss- future process/criteria

Planning for People

- Eric- getting towards end- six focus groups – in districts with low turnout will be trying phone calls with focus groups; getting ready to start report; event in September with other chapter;
- National is excited on how MN is doing in this effort- offering $3,500 additional funds but limited to helping APA members to attend other chapter conf or memberships- and spent by end of September- with these limitations not feeling its worth to take these funds. Eric spoke as keynote at WI conf on the Planning for People efforts in MN.

Treasury Report-
Jason- did receive Planning for People grant; conf budget- needing more budget- National conf was more expensive; may need a mid year budget amendment in September.

Tim- executive director- will also need a budget amendment

Motion July report- Tina; Brad; all ayes; motion passed

2017 Fall Conf

- Conf budget at about $77,000; addition over chapter budget should be fine
- Raya- budget- providing estimates –all on the higher side
- Need Raffle prize donations-
- Meals- Wed lunch and dinner, Thursday, breakfast, lunch, and dinner; Friday, breakfast and lunch
- Snacks- only Thursday
- Keep as close to $70,000
- Working on finalizing the program;
- Keynote- David Schultz- Thursday night
- Women in planning- Thursday reception- panel – equity in planning? Concern over getting the conversation to a broader audience; focus on equity discussion; plan to do both- still have a women in planning event/social hour
- Jane- at award ceremony- acknowledge national winners- Wednesday PM
- YPG social hr on Wednesday;

2018- one person interested in serving as a conf chair

President Report

Tim-

- One response on executive director search
- Extend deadline- recruit
- Special board meeting on Aug 18th-noon; focus on the executive search
- Percentage based dues has been approved

Committee

PDO- Melissa- webinar- DEED tools- September Brown Bag

- Selecting webinar software- Elise is leading; test with a group
- AICP examination- will know names soon

Leg/Law- no report

YPG- Mentors are signed up; events planned during fall and winter; Nov. program- with AICP credits

Need a new student representative this fall

Meeting was adjourned at about 2:00 PM.