APA MN Board Member and Liaison Report Form (including Chapter Administrators, Citizen Planner Director, USGBC Liaison, Past President, Faculty Liaison, APA Representative, AICP Region IV Representative, Region VI Student Representative, MDT Liaison, MPWA Liaison, Webmaven, MCPZA Liaison, and Newsletter Editor)

Please send to tgoodroad@loucksassociates.com 10 days prior to each Board meeting.

Date Submitted: _______9/12/2015__
Name of person reporting and position on the Board: ____Peggy/Otto Schmid Co-administrators_____________

Information Only Items

1. Important activities since your last report that may be of general interest to the Chapter Board members (please describe information-only activities briefly).

   In one word--Conference! Besides all of the preparation for 2015 conference, we just confirmed an Oct. 1 site visit for Mankato to research that facility for conference 2017. We will also be taking a site visit of 2 resort areas.

Items for which you are requesting action by the Chapter Board

Please describe the type of action you are requesting (letter of support, approval of a budget line item, approval of workplan, etc.) Please provide background information for each item on which you are requesting Board action.

1. Action you are requesting of the Chapter Board (should be one sentence)

   The Board needs to approve a plan to seek the nomination of a student representative for 2016.

   a. Background information for your request: According to the changes in the by-laws, the board members agreed that the student representative would no longer be an elected position but rather an appointed one, but now details for that process need to be approved.

2. Action you are requesting of the Chapter Board (should be one sentence):
The Board needs to approve the 2016 conference in St. Cloud as the site of the 2016 Upper Midwest Conference.

a. **Background information for your request:** Several states rotate the Upper Midwest Conference, and it appears that 2016 is again the responsibility of the Minnesota Chapter. We just hold our state conference that year as the Upper Midwest Conference.