APA MN Board Member and Liaison Report Form (including Chapter Administrators, Citizen Planner Director, USGBC Liaison, Past President, Faculty Liaison, APA Representative, AICP Region IV Representative, Region VI Student Representative, MDT Liaison, MPWA Liaison, Webmaven, MCPZA Liaison, and Newsletter Editor)

Please send to tgoodroad@cityofdaytonmn.com 10 days prior to each Board meeting.

Date Submitted: _____1/11/17____
Name of person reporting and position on the Board: ____Peggy/Otto Schmid  Co-administrators_____________

Information Only Items

1. Important activities since your last report that may be of general interest to the Chapter Board members (please describe information-only activities briefly).

   Sent renewal letters to potential corporate members
   Worked on collecting bids for conference 2018
   Helped with Conference Committee meeting
   Updated all lists for chapter
   Created calendar for chapter activities/events/functions

Items for which you are requesting action by the Chapter Board

Please describe the type of action you are requesting (letter of support, approval of a budget line item, approval of workplan, etc.) Please provide background information for each item on which you are requesting Board action.

1. Action you are requesting of the Chapter Board (should be one sentence):

   We would ask the board to consider the bids we have received for potential conference sites for 2018.

   a. Background information for your request:

      Summary of each bid will be distributed at the meeting

2. Action you are requesting of the Chapter Board (should be one sentence):

   We would ask the Board to discuss and make decisions regarding the Planners Emeriti and the Young Professionals Group.
Background information for your request:

Discussion at retreat.

3. Action Item

Based on discussions concerning long range planning, we would ask the Board to consider the present by-laws and recommend changes for the election cycle in 2017, to be done by a committee.

Background information

Based on discussion at retreat.