Information Only Items
1. Important activities since your last report that may be of general interest to the Chapter Board members (please describe information-only activities briefly).

Committees for conference continue to work on session proposals
Submittals for chapter elections will be reviewed and sent on to national chapter
Awards submittals were closed--15 groups submitted applications--student posters and Gunnar Isberg scholarship to yet be finalized
Contracts signed for Rochester for 2018 and Breezy Point Resort for 2019 for conferences

Items for which you are requesting action by the Chapter Board
Please describe the type of action you are requesting (letter of support, approval of a budget line item, approval of workplan, etc.) Please provide background information for each item on which you are requesting Board action.

Please review the Criteria for Lifetime Achievement Award and Planner of the Year Award, and choose a date for submittal of these candidates.

1. Action you are requesting of the Chapter Board (should be one sentence):

We would ask the Board to again approve the criteria for Planner of the Year and Lifetime Achievement Awards, with a timeline for each award submittals.

   a. Background information for your request:

2. Action you are requesting of the Chapter Board (should be one sentence):

   a. Background information for your request:
Criteria for Lifetime Achievement Award

The Lifetime Achievement Award, as given by the Minnesota Chapter of the American Planning Association, celebrates the contributions over a whole career of a member of the chapter. As a professional, the nominee will be recognized for innovation and creativity. The nominee will exhibit commitment and dedication to the field of planning, expressed through practice, education, and/or community service. As a leader, the nominee will have contributed to the vitality of the chapter or national association through elected or appointed roles. Nominees should be widely recognized as visible leaders in the field, who have had sustained impacts and have been advocates for planning throughout their careers.

The Candidate should have been a member in good standing for a minimum of 10 years with APA National or APA Minnesota during his/her employment career. Was the Candidate a member?

As the Award is a Lifetime Achievement award, the Candidate should be at or near the end of the employment career. Is the Candidate retired or near retirement?

The Candidate should have demonstrated leadership in the profession through elected, appointed, and/or volunteer positions in the chapter or the national organization. List these leadership roles.

The Candidate should demonstrate a passion and commitment to the field of planning, expressed through planning practice, planning education, and/or community service. List employment and activities/ and or body of work that demonstrate this criteria.

Please list any planning related awards, achievements, and or innovations associated with the Candidate.
Criteria for Planner of the Year Award

The Planner of the Year Award, as given by the Minnesota Chapter of the American Planning Association, celebrates the contributions of an emerging planning leader who is a member of the local chapter and APA. As a professional, the nominee will have completed at least 15 years in planning practice, education, and/or community service. As a leader, the nominee will have contributed to the vitality of the chapter or national association through elected or appointed roles. Nominees should be recognized as planning innovators who are advancing the field and advocating for planning.

The Candidate must have been a member in good standing of the local chapter and APA for a minimum of 5 years. Is the candidate a member?

The Candidate must have been in the planning profession for a minimum of 15 years, engaged in planning practice, planning education, and/or community service. Has the candidate been in the planning field or a related field for 15 years?

The Candidate should demonstrate leadership in the profession and in the chapter or national organization. List these leadership roles, elected, appointed and/or volunteer.

The Candidate should have actively contributed to the profession by advancing innovations in planning practice and/or education. List any accomplishments, activities, and/or awards that demonstrate the impact of the candidate’s work.