Information Only Items
1. Briefly describe committee activities since your last report.

Worked to schedule a tentative date for the chapter tour of the new US Bank Stadium on 1/18/17 in connection with annual APA MN Holiday Program. Please see attached report.

Items for which you are requesting action by the Chapter Board
Please describe the type of action you are requesting (letter of support, approval of a budget line item, approval of workplan, etc.) Please provide background information for each item on which you are requesting Board action.

1. Action you are requesting of the Chapter Board (should be one sentence):
Approve date, budget & volunteer coordinators for 2017 Annual APA MN Holiday

   a. Background information for your request:

Request that the board approve the date for this program and volunteers to coordinate program tour of the new US Bank program tour and after social for annual chapter holiday activity. Also need to establish budget, registration cost for event, and authorize payment to secure event with US Bank Stadium Tours. I will work to develop program flier, coordinate speaker for tour from Mpls. CPED Office (Beth Elliot is recommended planner for planning perspective for project, but has not yet been contacted to firm up date as speaker). Will coordinate with PDO’s for 1.5 CM Credit for 90 minute program. Recommendation from Mpls. CPED office is to consider US Bank Office building bar & restaurant across from US Bank Stadium for consideration of after tour holiday social.
APA MN Board Member and Liaison Report Form (including Chapter Administrators, Citizen Planner Director, USGBC Liaison, Past President, Faculty Liaison, APA Representative, AICP Region IV Representative, Region VI Student Representative, MDT Liaison, MPWA Liaison, Webmaven, MCPZA Liaison, and Newsletter Editor)

Please send to tgoodroad@cityofdaytonmn.com 10 days prior to each Board meeting.

Date Submitted: _______11/10/2016__
Name of person reporting and position on the Board: _____Peggy/Otto Schmid Co-Administrators____________

Information Only Items
1. Important activities since your last report that may be of general interest to the Chapter Board members (please describe information-only activities briefly).

   Conference wrap-up and thank you notes were foremost, including tracking down the bills and getting them settled. In addition, we were able to get the chairs for next year in place. Wrote a letter of recommendation for an award for the student organization at the Humphrey school, and some personal letters of recommendation for other students at the Humphrey.

Items for which you are requesting action by the Chapter Board
Please describe the type of action you are requesting (letter of support, approval of a budget line item, approval of workplan, etc.) Please provide background information for each item on which you are requesting Board action.

1. Action you are requesting of the Chapter Board (should be one sentence):
   We are asking the board to approve the nomination of new Student Representative to the Board.

   a. Background information for your request:

      See the two applications (attached) that were sent in for reference, but the Board needs to appoint a representative, under the By-laws, who will next year become the Student Representative.

2. Action you are requesting of the Chapter Board (should be one sentence):
   We are asking the Board to accept the resignation of Bob Worthington as Planner Emeriti chair, and discuss the future of that committee of the chapter.
Background information for your request:
Bob Worthington discussed the Planner Emeriti with us at the conference. He is of the opinion that he has done all he can do with the Emeriti, and the Board needs to decide on a new chair and perhaps a new direction for the group.

3. Action you are requesting of the Chapter Board:

We are requesting the Board consider options for site visits and bids for conference 2018.

Background information:

See attached discussion.
APA MN Board Member and Liaison Report Form (including Chapter Administrators, Citizen Planner Director, USGBC Liaison, Past President, Faculty Liaison, APA Representative, AICP Region IV Representative, Region VI Student Representative, MDT Liaison, MPWA Liaison, Webmaven, MCPZA Liaison, and Newsletter Editor)

Please send to tgoodroad@cityofdaytonmn.com 10 days prior to each Board meeting.

Date Submitted: ___11.11.16______
Name of person reporting and position on the Board: __Carissa Slotterback, FAICP Nominating Committee Chair_____________________

Information Only Items

1. Important activities since your last report that may be of general interest to the Chapter Board members (please describe information-only activities briefly).

The call for nomination for the 2018 Class of the Fellows of the American Institute of Certified Planners is now open. We have received the list of eligible AICP members. To be eligible, individuals must have at least 15 years as members of AICP. For 2018, applications are due about a month earlier than in past rounds. The deadline is October 13, 2018. To meet this deadline, I propose the following rough timeline:

12.1.16 Email APA MN list with a call for nominations and for membership on the FAICP Nominating Committee

1.15.17 Deadline for submitting nominations and volunteering for membership on the FAICP Nominating Committee

By 3.1.17 Contact nominees to confirm interest and gather additional information if needed, convene the Nominating Committee

By 3.15.17 Recommend slate of nominees for consideration by the APA MN Board

By 4.1.17 Contact approved nominees and initiate application development process, appoint one or more application leads to shepherd each applicants’ proposal

Through summer 2016, Carissa and possibly other application leads to work with the nominees to develop their materials. The timeline will be adjusted as needed based on the number of nominees received.

A fee of $95 per nominee is required and has been historically paid by APA MN.

Items for which you are requesting action by the Chapter Board

Please describe the type of action you are requesting (letter of support, approval of a budget line item, approval of workplan, etc.) Please provide background information for each item on which you are requesting Board action.

1. Action you are requesting of the Chapter Board (should be one sentence):
a. **Background information for your request:**

2. **Action you are requesting of the Chapter Board (should be one sentence):**

   a. **Background information for your request:**
APA MN Professional Development Officer Report Form
Please send to tgoodroad@cityofdaytonmn.com 10 days prior to each Board meeting.

Date Submitted: **November 10, 2016**
Name: **Rita Trapp, Jane Kansier, Elise Durbin**

**Information Items**

1. Certification Maintenance activities since your last report that may be of general interest to the Chapter Board members (do not include activities of District Reps since they will report separately):

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<th>CM Activity since last report</th>
<th>Date/Location</th>
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<th>Upcoming CM Activity</th>
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Information from National APA regarding CM that may be of general interest
A quarterly PDO conference call was held with National APA. Items discussed included the roll out of the new AICP exam during the May 2017 testing window and the AICP candidate proposal.

The PDOs and Metro District Directors met in September to develop a schedule for continuing education programs. See the potential schedule below.

Regular monthly session – 2nd Wednesday of the month with book club on alternate months

**Draft Schedule**

- December: Ethics & Digital, or Buffers 101 (Suzanne & Erin)
- January/Feb: Book Club
- March: Introductory program (“101”)
- April: Planners Day at Capitol
- May: Spring Seminar
- June: Book Club - Jane Jacobs article?
- July: Working with Media (panel with reporters, Communication Managers, other)
Potential speakers and topics:
- Nathan LaCoursiere – Duluth City Attorney
- David Schultz – Ethics
- Public art
- Data Practices Act
- Accessible Documents
- Plain Language Initiative
- Coordinate with Health Planning Initiative
- Encore presentations from conference

Course offerings at a “101” level
- Resume clinic
- Stormwater
- Metro land planning act
- How to avoid getting sued

Spring Seminar – 2-3 tours at a time
- Mobile Workshop on redevelopment – Green Line
- Urban Ag
- Downtown Commons Park – new ideas in park planning – more inclusivity
- Historic Preservation
- Site Plan Review
- Get to Know Your Engineer
- Making Friends with Architects
- Report Writing

Items for which you are requesting action by the Chapter Board
Please describe the type of action you are requesting (letter of support, approval of a budget line item, approval of workplan, etc.) Please provide background information for each item on which you are requesting Board action.

1. Action you are requesting of the Chapter Board (should be one sentence):
   
   a. Background information for your request:

2. Action you are requesting of the Chapter Board (should be one sentence):
   
   a. Background information for your request:
Date Submitted: November 10, 2016 – Name of Committee Chairs reporting: Andrew Mack, AICP & Paul Mogush, AICP
Co-Chairs APA MN Legislative & Law Committee

Information Only Items

1. Briefly describe committee activities since your last report.

- **State Planners Conference.** Legislative & Law Committee conducted a well-attended session (50+) on Friday at the state conference. Following an overview update of the 2016 session actions, work was conducted on key implementation action plan measures for the newly adopted 2016 platform. An ‘instant’ session survey was conducted to help establish 3 break out groups for discussion on key platform topic areas. All attendees at the session weighed in on the survey ‘real-time’ during the session on their smart phones/lap tops providing instant results to guide us in completing our morning session small group discussions. The top 4 results from the survey about top platform plank statements were paired into three primary topics:
  1. Transportation
  2. Housing
  3. Comprehensive planning.

- **November Legislative Committee Meeting.** Several key subjects were addressed at the committee’s last meeting held on 11/4/16. Two items were approved by the committee which requires board action at the November board meeting: 1. 2017 Committee Work Plan. 2. 2017 Legislative Education Coordinator Contract.

  The committee also worked extensively on establishing guidelines for the initiation of 3 sub-committee efforts to address these top 3 platform implementation measures. The subjects include:

  a. APA MN Chapter activities
  b. Activities outside the chapter
  c. Identifying partnerships with other organizations who could further this effort

- **2017 Annual Board Retreat.** The sub-committees formed to address the 3 primary platform implementation action steps will complete draft work on these topics and are planned to be presented at the annual January board retreat after the first of the year. A full engagement discussion of all board members is desired prior to final approval of these action steps at the retreat.

**Items for which you are requesting action by the Chapter Board**

Please describe the type of action you are requesting (letter of support, approval of a budget line item, approval of work plan, etc.) Please provide background information for each item on which you are requesting Board action.

1. Action you are requesting of the Chapter Board (should be one sentence):
   **Approve 2017 Annual Legislative & Law Committee Work Plan.**
   a. Background information of the request:
   There are a few minor changes in the recommended work plan for this year, but essentially the mission of the committee remains unchanged. Provide a high level of membership information, initiate strategic action steps on platform implantation, conduct planner’s day at capitol program, summer webinar, conference presentations, and function with an active committee base.

2. Action you are requesting of the Chapter Board (should be one sentence):
   **Approve 2017 Legislative & Law Education Coordinator Contract.**
   a. Background information of the request:
   Approve annual contract for Legislative & Law Education Coordinator Contract with Tom Jensen. No changes in contract duties are planned for the 2017 agreement.
APA MN Legislative Committee
2017 Work Plan & Budget
November 2016 Board Meeting

The Legislative Committee is pleased to present the following work plan of activities for the period December 2016 through November 2017.

1. **Implement New 2016 APA MN Policy Positions.** The board adopted the new chapter policy platform in 2016. The goal of this activity is to move forward with the implementation of key identified action steps from the updated chapter policy platform will be initiated for the coming year & beyond of the 2017 legislative session. This will be based upon approved strategic action steps developed/discussed at the annual state conference. These proposed new action steps were outlined for review by the committee and it’s newly appointed sub-committees in November/December 2016. The three primary topics for each sub-committee are: 1. Transportation 2. Housing. 3. Comprehensive Planning. The following uniform actions steps being developed by all three sub-committees will focus around: a. Legislative Action by Chapter b. Non-Legislative Action by Chapter c. Chapter Partnerships & Outreach. These categories once completed are anticipated for subsequent review and approval at the annual board retreat in January 2017. Once approved by the board, the key action steps and measures to advance the platform will be undertaken by the committee and other chapter members during the upcoming 2017 Minnesota Legislative Session and beyond.

2. **Communicate regularly with the APA MN Board of Directors on Legislative Committee activities.** The goal of this activity is to keep the official body of the Chapter informed of Legislative & Law Committee activities to ensure oversight. This activity will involve Legislative & Law Committee reports at all regular APA MN Board meetings and communication on issues that arise between board meetings, and development and approval of a yearly committee work plan.

3. **Organize a Planner’s Day at the Capitol during the Minnesota legislative session.** The goals of this activity are: familiarize APA MN members with the legislative process and lobbying limitations; establish contacts between members and legislators; raise awareness of legislative issues of interest to planners. This activity will involve continued sponsoring of a program in cooperation with the APA MN Committees where appropriate. The committee will invite members, arrange for legislative speakers, and work with legislators and other interested organizations to put on another successful event. This activity would require funding to pay for various incidental expenses to put on the event. The requested budget amount remains unchanged from 2016.

4. **Educate APA MN members on potential legislation and introduced legislation of interest to planners.** The goal of this activity is to keep members informed in a timely manner about legislative issues upon which they may choose to act (not intended as an avenue for lobbying on specific issues). This activity will continue to involve tracking legislative activity, including pre-bill introduction efforts, creating e-alerts, creating content for the APA MN website, newsletter, and other authorized social media outlets by the chapter board and/or chapter communications coordinator. The Legislative Education Coordinator is the primary committee member responsible for providing this high level of service for the chapter and its membership over the past several years. The committee co-chairs asked Tom Jensen, who has served in this capacity for 2010 – 2016, has agreed to renew his contract services again this year. The committee requests that the APA MN Chapter Board authorize a new contract for 2017 under the same terms and amount as the 2016 agreement.

5. **Educate APA MN members on pertinent case law of interest to planners.** The goal of this activity is to keep members informed of Minnesota case law and other relevant court cases in the U.S. which affect planning practice in Minnesota. Planning for a partial conference track devoted to land use law case decisions and pending cases will again be planned for the 2017 Conference. Multiple sessions were held during the 2016 conference by the committee and
other presenters which were very well attended. The chapter presented an amicus in the RDNT, Inc. vs. City of Bloomington CUP case in 2014 was ruled on by the Minnesota Supreme Court in the spring of 2015. This case was featured at the 2015 state conference with a presentation from land use attorneys on both sides of the case to approximately 125 attendees. The Reed vs. Town of Gilbert which was ruled on by the U.S. Supreme Court in 2015 was also presented by the committee during the 2015 webinar. In consultation with the APA MN Chapter Executive Committee and Board, the committee will continue to file amicus briefs for relevant court cases when deemed appropriate.

6. **Legislative & Law Committee Update Webinar.** The committee, in collaboration with the chapter PDO, presented webinars in 2014 & 2015 with 80 & 65 participants 4-6 weeks prior to the state conference. This has allowed the legislative overview information to be provided sooner to members with increased access to the information both from the webinar, and then archived on the committee web page. The committee intends to continue this program service to membership again in the mid-summer of 2017. The committee will work with the PDO’s to return this live presentation service to chapter membership this year.

7. **Build and strengthen coalitions with other associations (e.g. LMC, MAT, AMC, and MACPZA; NAHRO, EDAM, TLC, Local Public Health Associations, ASLA, and AIA; and industry and non-profit groups such as the ULI and LSP) and participate in efforts relating to developing legislation, rulemaking and education outreach.** The on-going goal of this activity is to establish/build relationships with associations that are active on legislative issues of interest to planners, especially with regard to key action steps and measures to advance the APA MN Policy Platform as identified in work plan item 1 above. The committee will represent APA MN in official efforts that may affect planners. Coordination with the Chapter Executive Committee and Board will be maintained. This activity will involve inviting and/or meeting with outside agency or association representatives to discuss ours and observe their Legislative & Law Committee activities, including meeting with association representatives, tracking activities of legislation and rulemaking efforts, and requesting appointment of official APA MN representatives to relevant task forces and impromptu meetings on legislation where possible. Chapter Board positions on how to respond to roles outside the organization’s sphere of influence will be carefully assessed on an on-going basis. Past examples over the last few years included Shoreland, Feedlot and Airport Zoning rulemaking initiatives from state agencies.

8. **Solicit input from members on key pieces of legislation.** If legislation is proposed that is of interest to a large number of APA MN members, the Legislative & Law Committee will provide an email conduit for input from the membership and relay comments to other organizations (LMC, AMC, MAT, EDAM, NAHRÖ, etc.) that are working closely with the Legislature. This activity will provide a channel for members to provide input on key bills and raise APA MN’s profile as the “go-to” organization for planning matters in Minnesota. It will also allow the APA MN membership to be an important resource to other organizations.

9. **Continue and enhance APA MN presence at the Minnesota Legislature.** The Legislative & Law Committee will continue to serve as the chapter’s organizational resource to its members by working with key representatives at the capitol. The committee will work to maintain and enhance the organization’s role as the state’s professional planning entity. APA MN offers broad expertise in policy and technical matters related to the planning profession. The committee will exercise continued caution in this regard. The efforts will include continued communications such as written letters of introduction, information about APA MN, and what the general platforms of the organization are, etc.

### 2017 Budget Request for Legislative Committee

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<th>Service</th>
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<tr>
<td>Education Coordinator</td>
<td>$4,500</td>
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<td>(including 4000 12 mo. contract &amp; 500 expenses)</td>
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<tr>
<td>Legislative Platform Outreach</td>
<td>$1,500</td>
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<td>Planner’s Day</td>
<td>$250</td>
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<td>Total</td>
<td>$6,250</td>
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2017 Service Agreement Memorandum of Understanding
Between the Minnesota Chapter of the American Planning Association and
Thomas H. Jensen, AICP

THIS AGREEMENT is made effective as approved on the 18th day of November, 2016, by and between the Minnesota Chapter of the American Planning Association ("Contractor"), a non-profit professional organization with address at 9288 Beverly Drive, Breezy Point, MN, 56472, and Thomas H. Jensen, AICP ("Subcontractor"), an individual with address at 98-D South Drive, Circle Pines, MN 55014, phone number 763-780-4839 for services rendered between January 1, 2017 and December 31, 2017.

RECITALS

WHEREAS, Contractor desires to retain the Subcontractor to help provide the Minnesota Chapter of the American Planning Association (APA Minnesota) Legislative & Law Committee, the APA Minnesota Chapter Board, and the chapter membership with complete and timely information about state and national planning legislative and law trends, and legislative initiatives for distribution in formats and channels as approved by the Legislative and Law Committee Supervisor.

WHEREAS, the Subcontractor agrees to provide such services upon the terms and conditions contained herein.

NOW, THEREFORE, the parties hereto agree as follows:

SECTION 1: SUBCONTRACTOR’S RESPONSIBILITIES

1.1 Services. Subcontractor agrees to provide an estimated minimum of one-hundred seventy (170) hours of work over the term of this agreement completing professional services ("Services") as directed by the Legislative Committee Supervisor. The professional services directed will be among the following types of services:

1. Provide up to date information on all bills of importance to APA Minnesota during 2017 session of the Minnesota Legislature. Work with Legislative and Law Committee Supervisor to identify priorities for legislative tracking and for implementing the approved Committee work plan.
2. Provide copies of bills and amendments as requested by Legislative and Law Committee Supervisor.
3. Communicate regularly with Legislative and Law Committee Supervisor and other committee members as appropriate.
4. Alert Committee Supervisor when a “call to action” is necessary on specific legislation or key hearings are scheduled.
5. Attend Legislative and Law Committee meetings and provide support materials. Approximately five meetings will be held during 2017.
6. Submit email updates for distribution to the APA Minnesota membership approximately monthly or at key points during the session summarizing status of legislation, executive agency actions, and court actions relating to APA Minnesota’s platform.
7. At the direction of the Committee Supervisor, draft two articles for the APA Minnesota newsletter summarizing progress on relevant legislation.
8. Assist in organizing a “Planners’ Day at the Capitol” program.
9. Assist in coordination with partner organizations such as LMC, AMC, MACPZA, AMM, CGMC, NAHRO, EDAM, etc.
10. Work with APA Minnesota website administrator and communications coordinator to maintain Legislative and Law Committee web page, social media outlets, etc., including uploading meeting
minutes, periodic legislative updates, and other information as approved and directed by the Committee Supervisor.

11. Work with Committee Supervisor or his/her designee to monitor and disseminate information to APA Minnesota membership on planning law court cases that are approved for distribution Legislative and Law Committee Supervisor.

12. Prepare for and present a chapter legislative & law webinar/conference presentation as soon as practicable following close of the 2017 Minnesota Legislative Session.

13. Assist where needed, with development, adoption, implementation & updating of the chapter legislative platform.

1.2 **Performance Level.** In performing the Services, Subcontractor will use the degree of care and skill ordinarily exercised under similar circumstances by members of Subcontractor’s profession practicing in the same locality.

1.3 **Independent Contractor.** Subcontractor will perform the Services as an independent contractor, and shall not be deemed, by virtue of this Agreement, to have entered into any partnership, joint venture or other relationship with Contractor.

1.4 **Staffing by Subcontractor.** The Services shall be performed by the Subcontractor and not by any other person. No substitutions of staff may occur without prior written consent by Contractor.

1.5 **Subcontractor's Representations.** Subcontractor hereby represents and warrants that Subcontractor has all necessary licenses to perform the Services and is qualified to perform the Services.

1.6 **Schedule.** Subcontractor shall perform services in a timely manner or within a time frame established by the Contractor.

**SECTION 2: CONTRACTOR’S RESPONSIBILITIES**

2.1 **Designate Legislative & Law Committee Supervisor.** Contractor shall designate a current APA Minnesota Legislative & Law Committee Co-Chair to act as to act as Contractor’s representative supervisor with respect to the Services. The Legislative & Law Committee Supervisor shall have complete authority to transmit instructions, receive information, interpret and define the Contractor's policies and decisions with respect to the Services. That person shall be Andrew Mack, AICP; Current APA Minnesota Legislative & Law Committee Co-Chair. Contractor shall inform subcontractor in writing of any change in the designated Legislative & Law Committee Supervisor.

2.2 **Provide Information.** Contractor shall provide Subcontractor with all known information, conditions, standards, criteria and objectives which affect the services, and Subcontractor shall be able to rely on the accuracy of such information.

2.3 **Timely Review of Products.** Contractor will examine all studies, reports, sketches, drafts or other documents prepared by Subcontractor in a timely manner, and generally render decisions and provide information in such a manner as to prevent delay of the Services.

**SECTION 3: COMPENSATION**

3.1 **Payments.** Payments shall be made in five equal payments of nine hundred dollars ($900.00) for a total of four-thousand five hundred dollars ($4,500.00), paid according to the following schedule, or a combination thereof:

   **First payment** - $900.00 paid upon execution of this agreement by both parties.
Second payment - $900.00 paid after April 1, 2017 and upon receipt and approval of an invoice from Subcontractor.

Third payment - $900.00 paid after May 1, 2017 and upon receipt and approval of an invoice from Subcontractor.

Fourth payment - $900.00 paid after June 1, 2017 and upon receipt and approval of an invoice from Subcontractor.

Fifth payment - $900.00 upon completion of work related to the summer webinar and fall 2017, APA Minnesota Annual State Planning Conference and upon receipt and approval of an invoice from Subcontractor prior to year end.

3.2 Allowed Expenses. Minor printing jobs and travel expenses are not allowed expenses that may be invoiced by Subcontractor. Allowed expenses that may be invoiced at cost by Subcontractor are limited to large copying jobs and expenses as directed and pre-approved by the Legislative & Law Committee Supervisor. Allowed expenses shall not exceed five hundred dollars ($500.00).

3.3 Invoicing and Update Memorandums. Subcontractor may submit written invoices to the Legislative & Law Committee Supervisor no more than once each month or for multiple monthly billing periods at the discretion of the Subcontractor, noting work activity and allowed expenses incurred during the invoicing period. Original receipts for allowed expenses shall be included with the invoice in which they are included. Each invoice shall include an update memorandum summarizing work tasks completed during the period since the previous invoice. The Legislative & Law Committee Supervisor shall review invoices in a timely manner and either submit them for payment or contact Subcontractor to correct any deficiencies.

3.4 Not to exceed fee. The total of Subcontractor’s invoices for the Project, including payments in paragraph 3.1 and allowed expenses in paragraph 3.2, shall not exceed five thousand dollars ($5,000).

SECTION 4: TERMINATION, DISPUTES AND DAMAGES

4.1 Termination. This Agreement may be terminated by either party for any reason stated in writing upon seven (7) days written notice. Contractor shall pay Subcontractor all fees and allowed expenses incurred up to the date of termination, and Subcontractor shall deliver to Contractor all work products completed prior to the date of termination.

4.2 Disputes. Any dispute arising under the terms of this Agreement is subject to good faith negotiation between the parties, and, if unable to be resolved by the parties themselves, no suit or action shall be commenced without providing thirty (30) days written notice to the other party of intent to file such action.

4.3 Actual Damages Only. The parties shall be liable for actual damages only, and neither party will be liable to the other for special, incidental, consequential or punitive losses or damages, including but not limited to damages resulting from delay, loss of use, loss of profits or revenue, or cost of capital.

SECTION 5: MISCELLANEOUS PROVISIONS

5.1 Documents Property of Contractor. Written and electronic copies of all documents, diagrams, sketches, and any other materials created or prepared by Subcontractor as part of its performance of this Agreement shall be the property of Contractor. Subcontractor may represent its work on this project in future marketing materials.

5.2 Entire Agreement. This Agreement contains the entire understanding of the parties and supersedes all prior agreements and understandings between the parties with respect to the Services.
5.3 Term of Agreement. Unless terminated under the provisions of Section 4.1, the terms of this Agreement shall be in effect until December 31, 2017.

5.4 Amendment. This Agreement may be amended upon signed, written agreement of the parties.

5.5 Assignment. Neither party may assign this Agreement without the written consent of the other party.

5.6 Third Parties. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of any third party.

5.7 Severable Provisions. Each provision of this Agreement is intended to be severable. If any provision of this Agreement is declared illegal or invalid for any reason, such illegality or invalidity shall not affect the remainder of this Agreement.

5.8 Applicable Law. The law applicable to this Agreement is agreed by the parties to be the law of the State of Minnesota.

IN WITNESS WHEREOF, the parties hereto agree to the terms of this Agreement and cause it to be executed effective the day and year first set forth above.

**APA Minnesota**

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<td>Breanne Rothstein, AICP</td>
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<td>Chapter President</td>
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**Legislative Education Coordinator**

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