Planning Minnesota

Inside This Issue

From the Desk of the President .......................................................... Page 3
Legislative Preview ............................................................................ Page 4
Professional Development Officers .................................................. Page 9
Call for Abstracts ............................................................................. Page 10
Carolyn’s Corner ............................................................................... Page 11
NDC Training .................................................................................. Page 12
Conference Update .......................................................................... Page 13
Upcoming Events and Webinars ..................................................... Page 14
Job Opportunities and RFPs ............................................................. Page 15

2016 Legislative Preview
Page 4

Call for Abstracts
Page 10

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Submissions: We welcome articles, letters to the editor, photos, calendar items, project profiles, planners on the move items, and other news. Send all submissions via e-mail to: apamnnewsletter@gmail.com.

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How Do We Make the Next Generation of Great Cities?

As planners and designers, we are in many ways responsible for building a legacy. Today’s decisions and actions will directly impact the way our community looks, feels, and operates for years to come. With this responsibility comes the task of understanding the long-term needs, opportunities, and goals of our communities. Essentially, we are charged with creating the next generation of great cities.

More than 80% of U.S. citizens are urban city dwellers. What makes cities able to attract such large sections of the population? Could it be a booming economy with plentiful job opportunities, a vast network of interconnected transportation systems, or perhaps an extensive public parks and plaza system which provides areas for active recreation and vegetative solitude? It is all of the above, and U.S. cities should be competing to achieve excellence in each of these areas. These attributes are good benchmarks for municipalities, and the planning profession has a huge role in economic development, transportation, and recreation. However, are these three attributes enough to make cities “Next Generation Great Cities?”

The combining agent between a City and its population is the experience. People will come for opportunities, but they will stay because of their experiences.

What will retain residents long into the future, even when many other places offer better jobs, transportation, and recreation? A place where relationships are forged, memories are made, and long lasting cities are built - those will be the ones revered as “Next Generation Great Cities”.

Here are three important considerations that you can consider in making your city the “Next Generation Great City:”

- Be mindful of the interconnectedness of transportation, economics, and public places. They should not be considered independent of each other, especially as planners become specialized.
- Think at a human scale. As we plan, we must understand the human experience of our places. We do not view the world as an aerial view and we need to continuously remember the physical and economic scale of our efforts.
- Details matter. Design elements should not be an after-thought, or something that gets cut when the budget tightens. Design is what makes memories and gives a place inherent value. Similarly, details on economic impacts of a plan or project should be measured and considered even at a small scale, like impacts to individual businesses.

As we embark on another new year in 2016, ask yourself, “what do you love about your community?” As planners, we must strive to preserve, re-create, and enhance the components that we love to build the next generation of great cities.
2016 Legislative Preview

Andrew Mack, AICP & Paul Mogush, AICP Co-Chairs
Tom Jensen, AICP Committee Education Coordinator

In January 2015, with renovation work on the State Capitol complex underway, some leaders within the Minnesota Legislature wanted to skip the 2016 session because of limitations on the use of facilities. Other suggestions were made to pass a bonding bill and adjourn. In spite of the renovation’s disruptions, the Legislature used the full calendar time to complete most of its business, most of it shortly before its constitutional end date, and met again in a special session in June to contend with a series of unresolved regular session issues and vetoes, and to avoid a July 1 shutdown of parts of state government.

In the first regular session of 2015, the Legislature agreed by joint resolution to reconvene on March 8, 2016, mainly because of the ongoing work at the Capitol and political caucus activities that were scheduled for March 1. Meeting time will also be constrained by Easter and Passover breaks that are scheduled for March 27 and April 21. Adjournment is scheduled for May 23.

After the adjournment of the special session, two significant events affected central Minnesota during the summer. The Brainerd area was hit hard by severe storms and the early cutoff of walleye fishing in Mille Lacs created hardships for area resort operators, local businesses, and residents. Although there were suggestions to convene a special session to address these problems, no agreement could be reached.

As 2015 came to an end, several issues and opportunities for action will contend for the attention of the Legislature when it meets for its short session on March 8.

The November 2015 Minnesota Management and Budget’s (MMB) economic forecast confirmed that the state’s general economic conditions are good, unemployment is relatively low, and revenue collections and spending continue to point to a higher expected available surplus balance is now estimated to be $1.2 billion, which includes the adjustments that...
are needed after repayments are made and reserves are accounted for. The next forecast will be released on February 29.

In the meantime, Minnesota statutes require the governor to issue bonding recommendations on January 15. On July, 15, 2015, MMB issued the preliminary bonding proposals. At the time, the preliminary requests totaled $2.5 billion from state agencies and $767 million from local governments. Based on the state’s healthy state surplus condition, Governor Dayton is proposing to have the Legislature add $100 million to deliver broadband access to more rural Minnesota areas, where the demand for funding projects has greatly exceeded the available amount of funds under the existing allocation.

Transportation continues to be a major focus of interest. At the federal level, the Congress passed a multiyear surface transportation bill. In Minnesota, there is a strong interest in passing legislation that would dedicate and ensure a stable source of funding for backlogs of unmet needs for roads, highways, bridges, transit, and for improvements to bicycle and pedestrian facilities. In partnership with airport operators, aviators, and local communities, Minnesota may position to pursue changes to Minnesota statutes and rules that will strive to update and improve zoning and land use practices while enhancing safety for airports and aviators.

While there are positive signs for the state’s economy, mining, manufacturing, and agriculture are experiencing challenges, particularly to Minnesota exports. These conditions are primarily attributed to a stronger dollar, lower crude oil prices, and falling commodity prices. In fact, due to recent layoffs in the mining industry in several range communities, Governor Dayton began dialogs during the holiday season late in 2015 to call for a special session regarding extension of un-

### 2016 Legislative Session Key Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Action</th>
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<tbody>
<tr>
<td>January 15</td>
<td>Governor Dayton Submits Bonding Recommendations</td>
</tr>
<tr>
<td>February 29</td>
<td>Minnesota Management and Budget Releases February Economic Forecast</td>
</tr>
<tr>
<td>March 1</td>
<td>Party Caucuses</td>
</tr>
<tr>
<td>March 8</td>
<td>Minnesota House and Senate Convene Session</td>
</tr>
<tr>
<td>April 1</td>
<td>1st deadline - at midnight</td>
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<tr>
<td>April 8</td>
<td>The second deadline is for committees to act favorably on bills, or companions of bills, that met</td>
</tr>
<tr>
<td>April 21</td>
<td>3rd deadline - at midnight</td>
</tr>
<tr>
<td>May 23</td>
<td>Adjournment of Regular Session</td>
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* “The deadlines do not apply to the House committees on Capital Investment, Ways and Means, Finance, Taxes, or Rules and Legislative Administration, nor to the Senate committees on Capital Investment, Finance, Taxes, or Rules and Administration.”
employment benefits for workers affected by these massive layoffs. This was due to the late start of the regular session in relation to standard unemployment benefit caps.

For farms, there are additional concerns about increased land values and falling prices for commodities. Manufacturing output may be contracting for 2015. The economic forecast indicates 2016 manufacturing output may be weak or even contract. In northeastern Minnesota, the mining economy has created several economic hardships and high unemployment. There are also pockets of disproportionately persistent and growing concentrations of inequality, income disparities, unemployment, and increased public health risks among communities of color and many tribal communities. Some suggestions in the Governor’s call for a special session to confront the severe hardships in northeastern Minnesota were also to address communities that are suffering from concentrations of inequality and unemployment.

Finally, the state will need to address a US Department of Homeland Security determination that Minnesota’s drivers’ license and identification card is not in compliance to meet federal requirements for travel and access to federal facilities. Legislative action may be needed in 2016 if an extension is not granted.

Closer to home in the planning worlds that most of our membership work activity focuses on; the following topics which received bill activity in 2015, and are likely to surface again in the coming session based upon discussions the Legislative & Law Committee members are hearing includes:

- Revisions to Chapters 360, 394, and 462 regarding airport zoning.
- Continuing pressures on workforce and senior housing policies and funding.
- New initiatives for extensions of previously planned regional trail systems.
- Increased needs for public health and active living related policy initiatives.
- Continued measures to advance financing mechanisms for addressing aging infrastructure.
- Broadband build out funding for rural areas of the state.

**APA Minnesota 2016 Legislative Policy Platform**

At the 2015 annual state planning conference in Bemidji the Legislative & Law Committee kicked off a complete update of the chapter legislative policy platform. Our organization adopted its first ever legislative platform in 2010. With the rapid changes occurring in our profession over the past 5+ years, along with a membership and leadership identified need to become more proactive in the legislative environment, a new platform is nearing completion.

Following the conference, the legislative committee and other volunteers worked on developing new language following the great input received at the conference. The new draft policy platform will be reviewed during the chapter’s annual board retreat in January.
Upon this review it will either be adopted or referred to the full membership for additional scrutiny.

Five main topical areas emerged in this new iteration of the platform which focus on:

- Transportation
- Comprehensive & Statewide Planning
- Housing
- Public Health & Active Living
- Resiliency & Sustainability

Stay tuned for more information on this initiative early in 2016.

The Courts

Recent Minnesota Judicial Branch Decision: Minnesota Court of Appeals

 Builders Association of the Twin Cities, Petitioner, vs. Minnesota Department of Labor and Industry, Respondent

The Builders Association of the Twin Cities (BATC) appealed the Minnesota Energy Code and Residential Sprinkler Rule. Although the Administrative Law Judge upheld both rules, the Court of Appeals determined the rule for the Energy Code to be valid and the rule for Sprinkler Rule to be invalid. On October 13, 2015, the Court issued its opinion that BATC demonstrated that the rule “was not the result of the application of scientific principles, approved tests, and professional judgment.” The Court also concluded that the Department of labor and Industry “violated statutory rule-making procedures by failing to adequately address the costs of complying with the Sprinkler Rule for small businesses and cities.

U.S. Supreme Court Petition (October 2015 Term)

Murr v. Wisconsin (Docket Number 15-214) Pending Petition as of December 2015


Regulatory taking case

At issue is the “parcel as a whole” concept that was established by the US. Supreme Court in Penn Central Transportation Company v. City of New York for takings analyses also applies to two contiguous, commonly owned legally subdivided lots.

January 2016 Minnesota Supreme Court Oral Arguments Calendar

January 5, 2016

Kariniemi, et al. v. City of Rockford (Docket Number A14-0796)

http://www.mncourts.gov/SupremeCourt/CalendarIssueSummaries.aspx?ym=201601#a140796
Minnesota Supreme Court’s Description of the Facts

Appellants Nathan and Sanna Kariniemi resided in a home in respondent City of Rockford. Acting as City Engineer, a contract engineering firm designed and approved storm-drainage improvements for a development near the Kariniemis’ property. After their property experienced flooding, the Kariniemis asserted negligence and nuisance claims against the City. Among other allegations, the Kariniemis claimed that the City had negligently designed and approved an inadequate storm-drainage system. The district court granted the City’s motion for summary judgment on the negligent design claim based on official immunity and vicarious official immunity; however, the district court found that the City failed to timely raise an immunity defense with regard to the nuisance claim and denied summary judgment on that claim. The court of appeals affirmed summary judgment on the negligent design claim, holding that “official immunity protects contractors when they are functioning as city officials,” but reversed the denial of summary judgment on the nuisance claim and remanded for dismissal.

Minnesota Supreme Court’s Description of the Issues

On appeal to the supreme court, the following issues are presented: (1) whether official immunity should be extended to a municipality’s contract engineering firm when the firm’s personnel were not employees of the municipality; (2) whether the court of appeals properly ordered dismissal of the nuisance claim, and (3) whether official immunity implicates the subject matter jurisdiction of the district court and thus cannot be waived or forfeited by a municipal defendant. (Wright County)

If there are cases pending or before the Minnesota Judicial Branch or the Federal Courts that you think may be of interest to Chapter members, be sure to contact us!

The Legislative & Law Committee is always looking for planners and other interested members to become involved. Contact us and plan to attend an upcoming meeting.

andrewmack@hotmail.com
paul.mogush@minneapolismn.gov
Professional Development Officers

By Jane Kansier, AICP; Rita Trapp, AICP; and Elise Durbin, AICP

The APA Minnesota chapter is dedicated to ongoing professional development by its chapter members. This effort is overseen by three Professional Development Officers (PDOs) whose responsibility it is to promote professional development and continuing education. Not only do the PDOs oversee workshops/seminars, but are responsible for submission of CM credits, assisting those interested in AICP membership and helping members with training opportunities and questions they may have about the CM program.

2015 Accomplishments

2015 was another busy year! The APA Minnesota chapter offered more than 112 CM credits throughout the year, including 74 credits at the September conference. Once again the Legislative and Law Committee offered a webinar with an update on the 2015 Minnesota Legislative session and other national updates. Between Brown Bag sessions, webinars and other opportunities, more than 250 APA Minnesota members took advantage of these continuing education opportunities.

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2016 Conferences, Seminars and Continuing Education, Oh My!

There are a lot of continuing education opportunities in 2016 being arranged. Like 2015, the following opportunities are planned:

Fall Conference in St. Cloud, September 28-30, 2016
Planner’s Day at the Capitol, Spring 2016 (date to be determined)

Additionally, we are planning many Brown Bag sessions and webinars. Watch your email and website for announcements of when and where these will occur.

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2016 AICP Exam Review Panel

Now’s the time to think about earning your AICP designation! We will be offering an AICP Exam Review Panel early in 2016 for those interested in learning more about the exam. If you have already applied for the exam, you will hear helpful tips for studying and taking the exam from planners who successfully completed the exam in 2015. Even if you haven’t applied to take the exam, but are interested in getting a head start in preparing and what to expect, you are welcome to attend. Watch for an announcement about the date and time soon.

Changes coming to the AICP exam

Changes are coming to the AICP exam, beginning with the November 2016 exam. While the exam format will be the same, there will be new questions with a focus on core competencies and emerging issues, there will be clarity in the application process and with the exam, and there will also likely be changes to the recommended reading list. As we learn more about the changes, we will share them.

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Congratulations

Congratulations to the following APA Minnesota members on their successful completion of the AICP exam in November. They join over 300 other APA Minnesota members who have achieved the AICP designation.

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Chelsey Armstrong
Matthew Bachler
Laura Chamberlain
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Call for Abstracts: International Conference on Transport & Health

The International Conference on Transport and Health (ICTH) is designed to be a direct participatory experience. Policy-makers, practitioners and academics from multiple disciplines involved with transport planning and engineering, public health, urban planning, spatial and architectural design, environmental planning, economics and beyond will convene at Mineta Transportation Institute/San Jose State University located in San Jose, California (USA), 13-15 June 2016, to share their stories of success and failure; build world-wide collaborative friendships; but most importantly, leave inspired! ICTH is the only conference dedicated to transport infrastructure and health impacts. It is designed to bridge the gap between scientific investigation and real-world application. Throughout this avant garde conference experience, interactive Hot Topic Workshops and abstract presentations (oral, pecha kucha and poster) will be led by a cross-disciplinary team of international experts to demonstrate “how” non-traditional thinking can lead to creative problem solving. The afternoon of Sunday, 12 June 2016, has been set aside as Camp ICTH with a special road trip session on cross-disciplinary communication. This is an opportunity to have fun and meet new friends.

Invited Abstract Categories
• Active Travel - Walkability/Pedestrian Safety
• Active Travel - Bicycling/Safety
• Aging in Place/Older Populations/Driver Safety
• Air Quality (including the development of chronic disease, active travel, etc.)
• Air Travel/Aviation & Health Impacts
• Disability/Access to Transport (including healthcare, nutritional foods, housing)
• Economics of Transport & Health
• Emergency Transport Solutions in Low and Middle Income Countries*
• Emergency Transport Solutions in the USA
• Environmental Justice, Displacement & Social Equity
• GIS Mapping
• Health/Environmental Impact Assessment
• High Speed Rail/Rail Travel
• Performance Measurement (Quantitative & Qualitative)
• Public Involvement (including transport infrastructure project planning)
• Public Transport/Public Transit

*Abstracts are encouraged on innovative modes of transport provided in low and middle-income countries at the time of emergency respond to life threatening circumstances. This category may include, but is not limited to, natural disasters (i.e., flooding, fire, earthquakes), acute health conditions, traumatic injuries, vehicle crashes and technological solutions such as mHealth in support of timely transport of trauma and emergency patients to a health care facility.

Cash Awards
Cash prizes ($200) will be awarded to the two (2) highest scoring abstracts (including oral, Pecha Kucha and poster) in each of the following five (5) categories: Practitioner, researcher, doctoral student, undergraduate or masters’ student, post-doctoral/early career researcher or poster.

Publication Opportunity
All accepted/presented abstracts will be published in an online supplement to the Journal of Transport and Health (JTH) and the conference programme app. Based on the topic area of interest, selected abstract authors will be asked to submit a full manuscript to the JTH following the conference. NOTE: YOU MUST PRESENT AT ICTH TO RECEIVE AN INVITATION TO PUBLISH. Submitted manuscripts will undergo a formal peer-review process. Accepted manuscripts will be published in the next suitable issue of the JTH and also as a virtual conference issue online. For more information, please contact Dr. Jennifer Mindell at j.mindell@ucl.ac.uk

Click here to submit an abstract.
From Carolyn’s Corner

Greetings.

As I continue to move toward retirement, I can’t help but keep my fingers in planning. I’ll likely continue working part-time for a while but also will be pursuing my interests in writing and blogging. As such, I’ve agreed to write a column for the MnAPA newsletter. I’m open to suggestions for topics, so please let me know if there is something you are particularly interested in. In the meantime, here is my first column.

Considering Getting a Master’s Degree? ...

Many of you know that I am a graduate of St. Cloud State University (SCSU). When I graduated with my Bachelor’s degree, a master’s program was not available. So, based on encouragement from Professor Arthur Mehrhoff, I applied and was accepted to the Humphrey Institute at the University of Minnesota. Now, however, you have a new choice - a Master of Public Administration at SCSU.

The goal of the SCSU MPA program is to provide professional education for public service. The curriculum consists of eight core management courses. Students can also pick from four concentrations for 12 credit hours. Those concentrations include: (1) City and County Leadership and Management; (2) Nonprofit Leadership and Management; (3) International Development Leadership and Management, and (4) Health Care Leadership and Management. The MPA program is designed to achieve accreditation by the Network of Schools of Public Policy, Affairs and Administration (NASPAA), the only international accrediting agency of MPA degree programs.

The MPA degree is 37-40 credit hours. Full-time students can complete the program in two years and part-time students have up to six years to finish the program. Classes are generally held late afternoon, evening, and on-line. Traditional classes are offered at the St. Cloud campus and the SCSU Twin Cities Graduate Center.

Interested? To find out more, you can contact the MPA program by phone at 320-308-2462 or by email at publicadministration@stcloudstate.edu. You can also visit the web site at www.stcloudstate.edu/graduate/mpa/default.aspx.

There are many things you should take into consideration before you embark on the adventure of getting a master’s degree. It is serious business and a lot of work. Perhaps this is a topic for a future column.

Thanks for reading!
National Development Council Training

The National Development Council (NDC) is pleased to announce it will be bringing nine of its highly esteemed development finance courses to Minneapolis, Minnesota in 2016. Offered courses include the Economic Development Finance Professional (EDFP) and Housing Development Finance Professional (HDFP) Certification Programs, both of which are nationally recognized as the gold standard in economic and housing development finance training. These courses provide nonprofit and government professionals with the skills and knowledge they need to increase their development finance capacity to successfully facilitate housing and economic development in the states, regions and communities they serve.

“At the City of Saint Paul, we have found that the courses offered by NDC provide valuable technical tools and insight into business finance and real estate development for our staff,” said Jonathan Sage-Martinson, Director of the City of Saint Paul’s Department of Planning and Economic Development. “These courses help us perform better as a City and we are glad to have them offered in the Minneapolis – Saint Paul region so that they are accessible to our staff.” The City of Saint Paul currently has several members of its staff enrolled in NDC’s EDFP series.

NDC created the nation’s first training program solely for economic, housing and community development practitioners more than four decades ago. Since then, NDC has trained more than 70,000 individuals in the art and science of economic and housing development finance.

The nine courses, all approved through the American Planning Association’s Certification Maintenance Program, vary from three to five days in length and include:

- ED101-Economic Development Finance
- ED201-Business Credit Analysis
- ED202-Real Estate Finance
- ED300-The Art of Deal Structuring
- HD410-Home Ownership Finance
- HD420-Rental Housing Development Finance
- HD422 Computer Spread Sheet Analysis for Housing
- ED502-Low-Income Housing Tax Credits
- ED515-New Markets Tax Credits

The trainings will be held at the Aloft Minneapolis, 900 Washington Avenue South, in the heart of Minneapolis’s vibrant downtown.

For more information on these trainings or to view the complete NDC training schedule, please visit [http://www.nationaldevelopmentcouncil.org/](http://www.nationaldevelopmentcouncil.org/).

NDC’s work focuses on HOMES, JOBS and COMMUNITY. Founded as a national nonprofit in 1969, NDC has worked for 46 years at fulfilling its mission to increase the flow of capital for investment in low-income communities. NDC directs capital to support the preservation and creation of affordable housing, the creation of jobs through training and small business lending and the promotion of livable communities through investment in social infrastructure. NDC’s products and services are deployed for the benefit of our municipal and nonprofit partners in both urban and rural low-income communities. NDC is headquartered in New York City with offices in Washington, DC, Seattle, WA, Cleveland, OH and Edgewood, KY. For more information about NDC, please visit: [http://www.nationaldevelopmentcouncil.org/](http://www.nationaldevelopmentcouncil.org/).
2016 Conference Update

APA MN is pleased to announce Conference 2016, to be held in St. Cloud MN from Sept. 28-30. The first Conference Committee meeting will occur on January 22 at the WSB offices in Golden Valley from Noon to 1:30 PM.

Chairs Joe Janish and Eric Weiss would like to invite members who are interested in serving on the committee to attend this meeting. Bring with you any fresh ideas you may have for tracks, themes, mobile tours, and any other aspects of the planning of this event. Be prepared to sign up for a committee and to make plans for the first subcommittee meetings.

Because this year's conference will also be the Upper Midwest Regional Conference, we will be asking for some volunteers from Wisconsin and Iowa to assist with the planning.

Lunch will be provided. Please RSVP your attendance or any questions to Joe Janish at janish-joe@hotmail.com

We look forward to seeing you at the meeting.

Joe Janish
Conference 2016 Co-chair
janish-joe@hotmail.com

Eric Weiss
Conference 2016 Co-chair
eric.weiss@bluecrossmn.com

2015 Holiday Party

Presented by APA Minnesota

Thursday, January 28th
5:30 p.m. to 8:30 p.m.

Amsterdam Bar & Hall
6 W 6th Street, Saint Paul, MN 55102
http://www.amsterdambarandhall.com

RSVP online by January 14th.
https://www.eventbrite.com/e/apa-mn-holiday-party-tickets-19866247481

$15.00 per person
Upcoming Events and Webinars

2016 National Planning Conference
Save the dates — April 2-5 — and save your place at planning's big event. Register by February 4 and save up to $100. If you're wrapping up your 2015 budget, make your move now. And if you're mapping out your 2016 budget, make an investment that can pay off for your community and your career. Check out the program to see the sessions and get first pick of the mobile workshops.
Stake your claim and register today.

Climate Adaptation Conference
The Minnesota Climate Adaptation Partnership will be hosting its 3rd annual Climate Adaptation Conference on January 28, 2016 in Roseville.
All the event details and registration is available here: https://www.wrc.umn.edu/news-events-0

Smart Location Calculator Webinar
The National Capital Area Chapter of the APA is hosting a free webinar entitled The Smart Location Calculator: A new tool for measuring the social and environmental benefits of workplace location efficiency on Friday, January 22, 2016. 12:00 PM - 1:30 PM CST.
The Smart Location Calculator (SLC) is an innovative web-based tool that makes it easy to estimate average vehicle miles traveled and greenhouse gas emissions for employee commutes by workplace location. Developed by the US General Services Administration (GSA) and the US Environmental Protection Agency (EPA), the SLC helps federal facility managers and local communities consider location efficiency and social equity in planning, facility siting and infrastructure decisions.
This session will introduce the SLC and its underlying data and model to the planning community and encourage them to begin testing it and provide EPA and GSA feedback. The SLC can be used to evaluate the social and environmental impacts of workplace facility siting by identifying locations that enable greater amounts of employees to reach workplaces while burning fewer vehicle miles traveled. Attendees will learn how GSA is using this tool to evaluate the performance of its facility locations and how federal location decisions impact regional employment, the environment, and social equity. They will also learn how local officials can use the SLC and underlying database to promote federal siting decisions that benefit their communities.

Physical and Cyber Security Webinar
The County Planning Division of the APA is hosting a free webinar entitled Physical and Cyber Security for Planners – Using COIN, a National Information Sharing Infrastructure for Local Government, on Friday, January 15, 2016, 12:00 PM - 1:30 PM CST.
Planners are increasingly engaged to think about security in the built environment. But as creators and users of a vast array of public (and sometimes private) data, planners also need to be thoughtful of cyber security.
This webcast will feature COIN, (www.CountyInnovation.us) a national information sharing infrastructure that is the result of a private – public partnership between NACo (National Association of Counties) and Solutionize. COIN members span local government officials and many lines of business in local government. Usage includes a large constituency of County Engineers for example, using COIN to manage committees and private information sharing. COIN launched a Cyber portal in summer 2015, and recently joined Dept Homeland Security in a collaboration program between COIN and State Associations of Counties for the syndication of CyberSecurity information down to the lowest level of local government. Due to the recent tragedy in San Bernardino, COIN and US Communities (a leading local government procurement cooperative) have agreed to collaborate to extend the Cyber portal
Upcoming Events (cont.)

for physical security. Already, leading vendors have engaged to support the launch in January 2016. This will result in a COIN Security ‘channel’ with ongoing information sharing and online programming to showcase security solutions.

Nature and Cities Webinar

The Colorado Chapter of the APA is hosting a free webinar entitled Can Nature and Cities Coexist? on Friday, January 29, 2016, 12:00 PM - 1:30 PM CST.

Fort Collins, Colorado, has a 100-year vision for a thriving natural environment for residents and wildlife. We need nature in our lives more than ever today, and with 80% of Americans living in urban environments, it is crucial that we expand opportunities to meaningfully interact with nature within our cities. Communities across the country and globe have recognized this need and are responding by setting ambitious targets for accessing nature, e.g., within a 10-minute walk for all residents.

In March 2015, Fort Collins, Colorado adopted “Nature in the City” – a strategic planning effort to ensure that, as the community grows from 150,000 to 250,000 in the next 25 years, all residents continue to have access to nature and that wildlife habitat in the city is protected and enhanced. The webinar will highlight the City’s strategic planning process and initial implementation actions. The webinar will emphasize strategies for how participants interested in implementing similar strategies in their communities can move from a vision to strategic planning to actions on the ground.

Job Opportunities and RFPs

Job Title: Planning Supervisor

Hiring Agency: Rice County Environmental Services Department

Web Link: http://www.co.rice.mn.us/employment

Deadline: Jan. 3, 2016

Salary Range: $29.34 - $38.14 / hr

Job Description

The Planning Supervisor administers the activities and supervises staff of the Planning and Zoning program areas of Environmental Services Department (ES). Performs a variety of planning duties including conducting research, preparing planning reports, interacting with the general public, performing investigative fieldwork, and organizing/conducting public presentations and hearings. Evaluates conformance or nonconformance of development plans, based on planning expertise and knowledge and application of zoning, subdivision, shore land, flood plain, feedlot ordinances, and other state and federal rules and regulations.

EXAMPLES OF DUTIES:

Supervises the Zoning Administrator, Environmental Planner and Ag-Land Use Planner.

Coordinates planning-related and other special projects to conduct a comprehensive analysis of county-wide issues and programs.

Performs technical planning responsibilities with the development and implementation of Comprehensive Plans and other long-range plans including the transportation plan, park plan, economic development plan and water plan.

Develops, modifies or drafts land use policies or zoning ordinances and makes recommendations to the Director. Provides leadership and technical planning assistance to elected officials, Planning Commission, or other interested parties on development projects including residential, commercial and industrial subdivisions.

Conducts various types of public meetings, forums and hearings; prepares information for public distribution; and represents the county’s policies and positions at community meetings.

Performs other duties as assigned.

MINIMUM QUALIFICATIONS:

Bachelor’s Degree in Planning, Urban Studies, Community Development, Environmental Studies or a related field and 5-7 years planning experience with at least 2 years of
supervisory experience, preferably with a public government department or equivalent.
Valid MN Driver’s License.

PREFERRED QUALIFICATIONS:
Master’s Degree in Planning, Urban Studies, Community Development, Environmental Studies or a related field and experience with rural land use issues.
HIRING RANGE / UNION: $29.34 - $30.80 per hour / NU - Grade 14
Hours: 40 hour work week. Evening meetings required.
Application Instructions
*For a complete job description please visit our website at www.co.rice.mn.us/job-descriptions and search Planning Supervisor.

Application Instructions: APPLICATIONS MAY BE FILED ONLINE AT: http://www.co.rice.mn.us.
OUR OFFICE IS LOCATED AT:
320 NW 3rd Street
Faribault, MN 55021
507-332-6100
RCjobs@co.rice.mn.us

Job Title: Community Development Coordinator
Hiring Agency: City of Becker
Web Link: www.ci.becker.mn.us
Deadline: January 8, 2016
Salary Range: $43,077 - $64,616

Job Description
The City of Becker has an immediate opening for a Community Development Coordinator. The essential functions include: Assisting the Community Development Director with department administration including operating plans, policies, procedures and budgeting; providing professional leadership and decision making support as primary staff liaison to the Joint Planning Board and Township Planning Commission; providing secondary support to the City Planning Commission and City EDA; assisting with planning and zoning and community development by providing guidance and information in the decision making process, assisting with short and long range planning activities, reviewing applications, enforcing code and assisting with the development and maintenance of GIS database; assisting with commercial, industrial and other economic development by partnering in the community to promote job growth, assisting in programs and initiatives to promote business retention, expansion and recruitment, responding to general inquiries, preparing promotional materials, monitoring development agreements, assisting with grant applications and keeping accurate records relating to economic development activities; representing the City by establishing and maintaining relationships with a variety of groups, interacting with peers and colleagues to improve organizational success and assisting with responding to requests for information and feedback.
Minimum requirements include: a bachelors degree in land use planning, urban planning, public administration or closely-related specialized program. One year of experience in economic development and/or municipal planning, valid drivers license with satisfactory driving record and knowledge of computers and software. Preferred qualifications include: greater practical experience in community based planning, annexation issues, and economic development programs and activities including specific work with private and public sources of financial assistance. Knowledgeable and proficient in GIS related software applications, information databases and technologies.

Application Instructions
To receive an application packet, including a full job description, inquire at City Hall, 12060 Sherburne Avenue North, P.O. Box 250, Becker, MN 55308, call 763-200-4247, email Julie Blesi at jblesi@ci.becker.mn.us or visit the City website at www.ci.becker.mn.us. Please submit application, cover letter, and resume to City of Becker, Therese Haffner, P.O. Box 250, Becker, MN 55308 by 4:30 p.m. Friday, January 8, 2016.

Job Title: Aeronautics (Planning Program Coordinator Transportation)
Hiring Agency: Minnesota Department of Transportation/Office of Aeronautics
Web Link: http://mn.gov/mmb/careers/
Deadline: Jan. 11, 2016
Salary Range: $27.30 - $40.49 /hourly; $57,002 - $84,543 /annually

Job Description
Location: St. Paul, MN
Job Opportunities and RFPs (cont.)

Division/District/Office/Section: Minnesota Department of Transportation/Office of Aeronautics
This position provides the Office of Aeronautics with leadership and direction for the long-term and sustainable growth of Minnesota’s system of airports. This includes expertise in airport safety zoning and compatible land use around airports. The position is responsible for overseeing all airport planning (e.g., Master Plans, Airport Layout Plans, Environmental review) and Zoning activities in one of three Aeronautics Planning Regions in the state. It also is responsible for providing oversight of the state’s air service activities, including management of the Air Service Marketing Program. Conducting analysis of the State Airports Fund as well as monitoring and evaluating aviation impacts of state and federal legislative proposals are also key responsibilities. The position will also participate in all State Aviation System Planning activities, including, but not limited to, updates to the State Aviation System Plan and a continuous system planning process. It may also serve as project manager for a variety of long or short term planning efforts and/or studies.

Required Qualifications:
Bachelor’s degree in planning, aviation management or related field AND four years of advanced professional experience demonstrating the following responsibilities:

- State legislation and federal requirements on the subject of zoning and compatible land use around airports;
- Application with the principals and practices of transportation planning and related laws, rules and requirements;
- State Statutes relating to the State Airports Fund and Air Service Marketing;
- Knowledge of state and federal airspace surfaces and land use safety zones (i.e. FAR Part 77, Mn State Safety Zones A, B and C, Runway Protection Zone, etc);
- Knowledge of air service programs, metrics and industry issues/trends;
- Understanding of State and Federal legislative processes;
- Knowledge and application of math and statistics, including algebra, geometry, trigonometry and trend analysis;
- Understanding of aviation forecasting techniques at the state, regional and local level;
- Computer skills, including knowledge and application of windows based operating systems, word processing, and spreadsheets;
- Ability to interpret reports, plans, profiles, cross-sections, maps and legal descriptions;
- Project management ability to manage and direct planning projects of statewide magnitude;
- Communication skills: written, oral, presentation and public speaking;
- Preferred Qualifications
  - Pilot License or experience with aircraft and flight theories;
  - Database management system experience sufficient to work within spacial databases (e.g. GIS);

Application Instructions
To apply go to this link: [http://mn.gov/mmb/careers/](http://mn.gov/mmb/careers/); job posting number is 1674

**Job Title: Planner II**

**Hiring Agency:** City of Jefferson


**Deadline:** January 13, 2016

**Salary Range:** $45,161.59 - $67,742.38 Annually

**Job Description**
The City of Jefferson is currently accepting applications for a Planner II for our Planning and Protective Services Department on behalf of the Capital Area Metropolitan Planning Organization (CAMPO). This position reports to the Senior Long Range Transportation Planner and provides professional planning support to senior planning staff in the areas of current planning/zoning and long range planning. The Planner II participates in zoning administration, plan review, maintenance of geographic information systems (GIS) layers, research, preparation of reports and exhibits.

The ideal candidate for this position will perform complex and professional level work, and must have a firm grasp of comprehensive and multi-modal transportation planning, including the development of comprehensive and transportation plan elements, GIS analysis, transportation project prioritization, and related activities to meet federal requirements. The Planner II will provide
information and assistance to city and county staff and officials, advisory committees, and the general public on transportation and related issues. This position also will be responsible for creating, evaluating, reviewing and presenting reports to committees, the public and organizations on various transportation projects.

Requires a Bachelors' degree in planning or related field and two years professional planning experience including transportation planning, plan development and ArcGIS experience. Preferred qualifications include knowledge of metropolitan planning processes, strong critical-thinking, problem-solving skills and excellent writing and speaking skills. Experience with long range multi-modal transportation planning or comprehensive planning is highly desirable. Proficiency with ArcGIS, Microsoft Office Suite. Master’s degree and American Institute of Certified Planners (AICP) certification desired.

For more information, please visit http://www.jeffersoncitymo.gov/government/employment_opportunities.php.

Job Opportunities and RFPs (cont.)

Application Instructions
For more information about this position, benefits, etc., please visit http://www.jeffersoncitymo.gov/government/employment_opportunities.php.

Job Title: Assistant Planner
Hiring Agency: Hometown Planning
Web Link: http://www.hometownplanning.com/
Deadline: December 18, 2015 or until filled
Salary Range: $18-20/hour or higher depending on experience

Job Description
Hometown Planning, a private company providing contract land use planning and zoning administration services throughout Central Minnesota, is accepting applications for a full-time Assistant Planner (minimum 32-40 hours/week). Responsibilities include assisting in the development of comprehensive plans and ordinance updates, reviewing permit applications, preparing monthly staff reports for Planning Commission and other meetings, responding to public inquiries, assisting in ordinance enforcement, conducting site inspections and other duties as assigned. Some work may be conducted remotely, upon approval. A complete job description can be found at www.hometownplanning.com.

Qualifications: Bachelor's degree or significant coursework in community planning, urban studies, public administration, geography or related field and demonstrated oral and written communication skills. Preferred candidates will have a Master's degree/coursework and/or AICP certification.

Application Instructions
Please send resume/job history and cover letter explaining interest and qualifications to: Hometown Planning, 324 Broadway Street, Suite 101, Alexandria, MN 56308. Interviews will begin after December 18 and continue until filled.

Job Title: Community Planning Intern
Hiring Agency: WSB & Associates, Inc
Web Link: http://www.wsbeng.com/careers/current-openings
Deadline: open until filled
Salary Range: DOQ

Job Description
Design your career with WSB & Associates, Inc., named to the StarTribune's Top Workplaces in Minnesota for the third consecutive year and the Zweig Group Hot Firm List for the second consecutive year.
We are seeking a planning intern to support our growing planning and economic development services in our Minneapolis office.

What You Will Do: You will support our planning and economic development team with general planning services to our municipal clients. Specific work tasks include: data analysis and collection, the review of land use applications, preparation of staff reports, plan and ordinance writing, code/zoning enforcement, community engagement, and other duties related to planning and economic development.

What You Will Bring: The successful candidate will have recently completed, or be nearing completion of, a degree in urban studies, planning or similar field. You must be eager to learn and able to work independently with minimal supervision. You must possess a valid driver's license along with a clean driving record and have the
Job Opportunities and RFPs (cont.)

ability to work in a variety of locations. Our preferred candidate will have experience working in a municipal setting.

Who We Are: WSB is an energetic professional consulting and design firm with offices in Minneapolis, St. Paul, Burnsville, St. Cloud, Rochester, Northfield, Baxter and Bismarck. WSB has more than 300 staff members who provide diverse engineering, planning, environmental, and construction services to clients in the government, energy, and commercial markets. Our services also include GIS, landscape architecture, right of way, and surveying.

Application Instructions
To apply, go to http://wsbassociatesinc.ourcareerpages.com/job/143562 and click on the Apply button.

Job Title: Public Involvement Manager
Hiring Agency: WSB & Associates, Inc
Web Link: http://www.wsbeng.com/careers/current-openings
Deadline: open until filled
Salary Range: DOQ

Job Description
Design your career with WSB & Associates, Inc., named to the StarTribune’s Top Workplaces in Minnesota for the third consecutive year and the Zweig Group Hot Firm List for the second consecutive year.

What You Will Do: WSB is seeking an experienced and passionate professional to take the lead role in coordinating public involvement, community engagement, and public information for a variety of projects and plans. The successful candidate will collaborate among many groups internally and externally to assemble and lead teams to provide a comprehensive approach to public involvement. In addition to collaborative team building, the primary duties of this position are: 1) planning, coordinating, facilitating and managing the communications, outreach, and public involvement activities for plans and projects of varying size; 2) coordination of media campaigns and key message construction and delivery; 3) utilizing social media for effective outreach on projects and plans; 4) developing project literature, both written and electronic; and 5) employing innovative community engagement techniques to reach a broad audience of stakeholders. This person will coordinate, organize, and facilitate formal and informal meetings, workshops, open houses, focus groups, coordinate marketing materials and gather data as needed. Additionally, this person will manage client contacts, satisfaction, and cultivate relationships. This position can be based out of any of our Twin Cities offices.

What You Will Bring: The successful candidate must have a four year degree and a proven track record (a minimum of 5 years’ experience) effectively engaging and communicating with communities, stakeholders, and underrepresented people during large project planning and construction; a proven ability to assemble and manage teams of professionals; enthusiasm and energy for their work; excellent public speaking skills; an ability to understand sensitive political situations, and a valid driver’s license/clean driving record. A proven ability to communicate in written and verbal forms is also a minimum requirement. Bonus qualifications include graphic design skills, experience implementing social media campaigns, message construction, public relations, and media prepping.

Who We Are: WSB is an energetic professional consulting and design firm with offices in Minneapolis, St. Paul, Burnsville, St. Cloud, Rochester, Northfield, Baxter and Bismarck. WSB has more than 300 staff members who provide diverse engineering, planning, environmental, and construction services to clients in the government, energy, and commercial markets. Our services also include GIS, landscape architecture, right of way, and surveying.

Application Instructions
To apply, go to http://wsbassociatesinc.ourcareerpages.com/job/145633 and click on the Apply button.

Job Title: Planner/Grant Administrator
Hiring Agency: Cedar Corporation
Deadline: NA
Salary Range: competitive

Job Description
Cedar Corporation is looking for a highly motivated, self-starter for a career as a Planner/Grant Administrator for
Job Opportunities and RFPs (cont.)

our diverse engineering/architectural consulting company.
Responsibilities Include: Writing grant applications, grant administration, comprehensive planning, and client contact.
Preferred Qualifications:
Effective oral and written communication
Excel at working with numbers
Ability to perform and contribute in a team environment
Excellence in multi-tasking and managing several projects at once
BS/BA in Planning, Geography or related field
Application Instructions
The position provides a competitive salary and great fringe benefits.
Please send your cover letter & resume to:
Cedar Corporation
604 Wilson Avenue
Menomonie, WI 54751
or careers@cedarcorp.com
An equal opportunity employer.

Job Title: Planner-Land Use and Natural Resources
Hiring Agency: Winona County, Minnesota
Web Link: http://www.co.winona.mn.us/page/2833/subcat/410
Deadline: Open Until Filled
Salary Range: $21.68 per hour w/benefits

Job Description
Provide outreach & educational activities, conservationist activities under the Clean Water Partnership Grant; administration of MPCA Feedlot Program & on-site sewage treatment & MPCA Septic rules. Applications & class description avail. at Personnel Dept., Winona Co. Gov't Center, 177 Main St., Winona, MN 55987 (507/457-6352) and also on our website at www.co.winona.mn.us (Personnel Dept./Career Opportunities).

Application Instructions
Applications accepted in Personnel Dept. until position is filled. Individuals who previously applied must resubmit application. EOE. Visit our website: www.co.winona.mn.us.

Job Title: Senior Planner/Project Manager
Hiring Agency: Stantec Consulting
Web Link: https://jobs-stantec.icims.com/jobs/21465/senior-planner-project-manager/job?mode=view
Deadline: NA
Salary Range: Negotiable

Job Description
Come join us as a Senior Planner! We will put you to work immediately on an exciting and diverse set of projects. We are growing and this is a great time to join Stantec. The Senior Planner will work closely with Stantec’s Planners and Landscape Architects on a diverse array of planning projects. We are looking for someone with strong client relationships who can help grow our business both in this region and nationally.

Qualifications:
10-15 years of relevant work experience in planning, market research or land development.
Bachelors Degree in Planning, Urban Studies, Geography, Landscape Architecture, or related field required.
Masters Degree in Urban and Regional Planning, Urban Studies, Geography, Landscape Architecture, or related field preferred, but not required.
AICP certified.
Licensed Real Estate Salesperson or Broker (MN) preferred, but not required.
Familiarity with U.S. Census or other demographic data.
Proficiency in Microsoft Office software, including Word, Excel, and PowerPoint.
Familiarity with ArcGIS.
Familiarity with Adobe software including InDesign, Illustrator, and Photoshop.

Application Instructions
To apply directly to the position please click the link below:
https://jobs-stantec.icims.com/jobs/21465/senior-planner-project-manager/job?mode=view
Job Opportunities and RFPs (cont.)

Job Title: Senior Planner (Transportation)
Hiring Agency: Scott County
Web Link: www.co.scott.mn.us
Deadline: Jan. 18, 2016
Salary Range: $56,112 - $70,140 (2016 rates) DOQ

Job Description
In this position you'll perform a variety of professional duties in the field of planning with emphasis on transportation, including comprehensive system plans, land use & transportation corridor studies, transit & transitway planning, interchange & traffic studies, environmental review, grant applications, parks & trail plans. Provides general project support such as construction on-site meetings & public information including website & social media updates.

MQs: Requires equivalency of a bachelor's degree in urban or regional planning, geography, or related field & three years' relevant planning experience in local government or consulting. Proficiency in Geographic Information Systems (GIS) is required. Master's degree, American Institute of Certified Planners, advanced certifications in GIS or planning preferred. The incumbent shall possess a valid driver's license & provide a reliable means of transportation for the performance of work responsibilities.

Application Instructions
Apply Online at www.co.scott.mn.us.

Job Title: RFP/RFQ
Hiring Agency: City of Burnsville
Web Link: www.burnsville.org/bids
Deadline: January 29, 2016
Salary Range: NA

Job Description
The City of Burnsville is seeking written Requests for Qualifications (RFQ) to retain the services of one or more professional planning consultant(s) to provide land-use and planning services to the City.

AND

The City of Burnsville is also seeking written Requests for Proposals (RFP) from a qualified consultant or consultants to assist in development of an update of the Comprehensive Plan for the City of Burnsville, Minnesota. The City will accept bids on the full scope or parts of the scope.

Additional details and instructions are listed within the RFQ and RFP documents.

Application Instructions
Qualified companies are required to submit one (1) electronic and five (5) paper copies of the materials which are described in the RFQ and RFP sections. Additional details and instructions are listed within the RFQ and RFP documents.

Please remit Proposals to:
Jenni Faulkner
Community Development Director
City of Burnsville
100 Civic Center Parkway
Burnsville, MN 55337

RFQ's must be received no later than 4:00 p.m. on January 29, 2016.
Those consultants whose qualifications most appropriately meet the City's needs will be invited to interview on February 18, 2016.
Leadership Directory

Breanne Rothstein, AICP President
WSB and Associates
701 Xenia Ave S, Suite 300
Golden Valley MN 55416
Phone: 763-231-4863
E-mail: brothstein@wsbeng.com
Cell: 612-423-5476

Tim Gladhill Vice President
City of Ramsey
7550 Sunwood Drive NW
Ramsey MN 55303-5137
Phone: 763-238-7846
E-mail: t_gladhill@hotmail.com

Tina Goodroad, AICP Secretary
Secretary
City of Dayton
122260 S. Diamond Lake Road
Dayton, MN 55327
Phone: 763-421-0384
Email: tgoodroad@cityofdaytonmn.gov

Adam Fulton, AICP
Treasurer & Conference Comm. Advisor
Planning/Community Development Manager
City of Duluth
Phone: 218-730-5325
E-mail: afulton@duluthmn.gov

Therese Hoffner
Central District Director
City of Becker
Planning
12060 Sherburne Ave
PO Box 250
Becker Mn 55308
Phone: 763-200-4245
E-mail: thoffner@ci.becker.mn.us

Erin Perdu, AICP
Metro District Director,
Senior Planner
WSB & Associates
701 Xenia Ave. S., Suite 300
Minneapolis MN 55416
Phone: 763-287-8316
E-mail: eperdu@wsbeng.com

Patrick Boyle, AICP
Metro District Director
Metro Council
Local Planning Assistance
Phone: 651-602-1438
E-mail: patrick.boylan@metro.state.mn.us

Suzanne Rhee, AICP
Metro District Director
Parks and Trails Division DNR
500 Lafayette Road
St. Paul MN 55155-4052
Phone: 651-259-5677
E-mail: Suzanne.rhee@state.mn.us

Wayne Hurley, AICP
Northwest District Director
West Central Initiative
Planning Director
PO Box 318, Fergus Falls MN 56538-0318
Phone: 218-739-2239 Fax: 218-739-5381
E-mail: wayne@wci.org

Bradley Chapulis
Southwest Director
Director of Community and Economic Development
City of Worthington
303 Ninth Street
Worthington MN 56187
Phone: 507-372-8640
bchapulis@ci.worthington.mn.us

James Gittemeier, AICP Northeast District Director
Arrowhead Regional Development Commission
Senior Planner
221 W First Street
Duluth MN 55802
Phone: 218-529-7556 Fax: 218-529-7592
E-mail: jgittemeier@ardc.org

Lew Overhaug
Southeast District Director
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Winona MN 55987
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E-mail: loverhaug@co.winona.mn.us

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St. Paul MN 55155
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Email: darin.newman@state.mn.us

Chloe McGuire Birgl
Student Representative, ex-officio
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Minneapolis MN 55445
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Senior Project Manager
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Elise Durbin
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