Planning Minnesota

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Is Your Community Solar-Ready?

Solar energy is in Minnesota now—is your community ready? The Star Tribune recently reported that Xcel Energy has already received over 400 applications for solar gardens in the Twin Cities and Xcel territory. However, many of these projects will not happen, due in substantial part, because cities, townships, and counties have no ordinance to allow for them.

Many communities have been contacted about installing larger solar fields. If you haven’t been contacted yet, you might be soon. The intense, recent interest in solar is due to the recent creation of the Solar Rewards Program.

The Solar Garden program has a goal of significantly expanding the production of solar energy in Minnesota. With the Community Solar Garden program, you have an opportunity to be a leader in a greener Minnesota future by participating either by hosting a solar garden or subscribing to a solar garden.

What is a solar garden, you ask? Much like a community garden, people subscribe to a portion of the solar installation by paying a fee, then the energy produced from their portion is used to defray their energy costs. Find out more at:

http://www.cleanenergyresourceteams.org/solargardens

As planners, we oftentimes wax poetic about the importance of green energy and energy independence. But have you asked yourself and the leaders of your community the essential question: “Do our ordinances allow for solar development?” If the answer is no, here are three ways you can change that:

Learn more about the Xcel Energy incentive program and its potential impact on renewable energy production in Minnesota

Approach your Planning Commission and/or Environmental Commission with the information you learn and outline their opportunity to get involved (there are many different ways)

Encourage your elected officials to draft an ordinance allowing solar gardens/farms in your community, with the right performance standards and provisions to protect the community’s other values.

Breanne Rothstein, AICP
President, APA-MN
Engagement After Retirement

Topping the list of best wishes and toasts at many retirement celebrations are the hope that the retiree lives in interesting times; that his/her retirement be filled with events and activities that engage them in worthwhile pursuits; and may they enjoy and be blessed with the companionship of old friends and family to share the most memorable of those experiences.

Professional planners who retire from the practice of planning but want to continue to be informed and made aware of on-going trends and events taking place in the world of planning have the option of joining APA Minnesota’s Planners Emeriti to fulfill that desire. Currently the group has a membership of over thirty-five retired planners (both APA Minnesota members and non-members) who are actively engaged in the activities of the Emeriti group.

In 2014, Planners Emeriti organized and produced two well received programs for its membership. One focused on the plan and time-table for the Downtown East Mixed Use- Public Park Development near the new Minnesota Vikings Stadium. Rick Collins, Sr. Vice President of Development at the Ryan Group was the presenter.

The second program focused on the status of the Metropolitan Council’s policy plan initiative (Thrive MSP 2040)* which is currently being reviewed and debated by governmental units and the public throughout the Twin Cities Metropolitan region. The plan is to identify ways to use the Metropolitan Council’s influence and investment to build a more equitable region. A knowledgeable panel made a presentation to the Emeriti group about the major features of the Thrive MSP 2040 plan and how it could be used to produce its intended results if adopted. The panel consisted of Libby Starling, Manager Regional Policy and Research, Metropolitan Council; Janet Jeremiah, Community Development Director, City of Eden Prairie; Russ Adams, Executive Director, Alliance for Metropolitan Stability; and Jonathan Sage-Martinson, Director, Department of Planning and Economic Development, City of St. Paul.

Planners Emeriti will organize and produce two new programs for the enlightenment of its membership in 2015. Additionally, work is underway to organize a joint program of interests to both the younger APA Minnesota and older Emeriti membership in the near future.

Bob Worthington
Chairman, Planners Emeriti
bobworthing@comcast.net


Awards Announcement

It is time to submit nominations for the 2015 APA-MN awards! The Annual APA-Minnesota Chapter Planning Awards are an exciting opportunity to give credit to outstanding projects and people that have contributed to the planning profession. The awards will be given at the APA-MN Annual Planning Conference on September 23-25, 2015. Below is the list of 2015 award categories:

- Excellence in Community Engagement
- Success Stories in Implementation
- Planning in Context
- Partnerships in Planning
- Outstanding Student Project
- Gunner Isberg Student Scholarship

Deadline for the non-student awards is May 15th, 2015 and the Outstanding Student Project and Gunner Isberg Scholarship deadline is June 1st, 2015. The submission instructions and materials are attached to this email and can be found at: http://www.plannersconference.com/

If you have questions please contact Lyssa Leitner, the Awards Committee Chair at Lyssa.Leitner@co.washington.mn.us.

The 2015 Awards Committee is excited to honor all of the great Minnesota planning projects!
APA-MN Gets a New Website

The APA MN Board is excited to announce the launch of a new website, www.planningmn.org.

The new website has a fresh new look that we hope better reflects your needs as members. The new website address also puts us better in line with the National Chapter, www.planning.org.

The new website is not only an opportunity to launch a new, fresh look, but it is built on a platform that gives Board Members better control over the content of the website. The Board has contracted with GovOffice to create a website built on a Content Management System. This system allows Board Members access to individual pages to update content with nothing more than a web browser.

Over the next several months, you will continue to see ongoing enhancements and new offerings through the website. If you have questions or ideas, please contact Tim Gladhill at t_gladhill@hotmail.com.
My Roundabout Can Beat Up Your Roundabout

Reproduced with permission from http://www.decklanblog.com/2015/02/my-roundabout-can-beat-up-your.html

Roundabouts… they’re like the “White Castles” of the transportation world; it seems like people either love them or they hate them. But why does this particular traffic control device generate such a strong reaction from people? You generally don’t hear impassioned speeches about traffic signals, or see online discussion posts debating the pros and cons of four-way stop signs.

Back when I was in college nearly two decades ago, I was doing research for a paper for one of my transportation planning classes. In the course of my research, I found an interesting article from another couple decades prior that had been published in the St. Cloud Times. The article was about a proposed intersection improvement that involved something previously not seen in Central Minnesota. It was deemed unsafe and confusing; opponents were sure it would cause more crashes, injuries and deaths. You know what they were talking about? A left turn signal.

The thing with roundabouts is that they’re new, they’re different, and they take a little getting used to. Some folks have difficulty navigating them. And that can make some people uncomfortable driving, walking or biking through them. Thus leading to some lively debates about this new traffic control device, officially known as a “modern roundabout.”

Modern roundabouts – different than traffic circles in that they’re smaller and drivers yield upon entry – are great in the right circumstances, but they’re not appropriate everywhere. They’re simply one more tool in the toolbox - just like a traffic signal or a 4-way stop.

There are several benefits that roundabouts can bring to our transportation network, and there are some negatives as well.

Roundabouts are FAR safer than conventional intersections. According to MnDOT, roundabouts have shown nearly a 90% reduction in fatal crashes, nearly 75% reduction in serious injury crashes, and nearly 40% reduction in crashes overall. When crashes do occur, they tend to be less severe due to the “deflection” – the angle at which you approach the intersection. So from a traffic safety perspective, they’re not such a bad deal.

When I first heard that MnDOT was considering installing roundabouts in the state, I was skeptical. But the safety numbers they presented from previous

Continued on next page
studies in other parts of the country were enough to convince me that it was worth a shot.

Another benefit of roundabouts is that they keep traffic moving, reducing emissions from cars idling at red lights or stop signs. MnDOT has estimated the reduction to be about 30%, which can be substantial in some urban areas.

They can also work well for skewed or off-set intersections – all of us have driven through intersections that force us to crane our necks in an un-natural fashion to check for cross traffic. In some of those cases, a roundabout would make that situation a little easier to deal with.

One common misperception of roundabouts is that semi trucks cannot navigate them. Besides those of us who work in the planning and engineering fields, the concept of the “truck apron” is typically unheard of. The center of the roundabout should (if properly designed – and not all are) have a relatively flat paved area (often concrete) that’s on a raised curb. This area, known as the truck apron, is designed for the back tires of the semi to roll up and over, allowing them to navigate the roundabout, while still providing an appropriate radius to keep automobile traffic moving through at a safe speed.

For more info, check out MnDOT’s roundabouts web site: http://www.dot.state.mn.us/roundabouts/

That said, there are places that are appropriate for roundabout installation, and places that are not. Roundabouts may not be the best choice for intersections that have significant grades or slopes on the approaches; heavy traffic on one approach vs. others; frequent oversize vehicles; and near railroad crossings. When improvements are considered, engineers will evaluate each intersection to determine the best traffic control device. That’s true for roundabouts, signals and four-way stops.

Once folks become comfortable driving in roundabouts, it’ll be second nature, and you won't see as many people doing the unpredictable things you commonly see now. Very few people today think twice about left turn signals, and the same will be true of roundabouts in a few years.

This blog was written for Decklan Group by Wayne T. Hurley, AICP

The thing with roundabouts is that they’re new, they’re different, and they take a little getting used to. Some folks have difficulty navigating them. And that can make some people uncomfortable driving, walking or biking through them. Thus leading to some lively debates about this new traffic control device, officially known as a “modern roundabout.”
Battle Lake: A Bike- and Pedestrian-Friendly City

“It is truly amazing what PartnerSHIP 4 Health has done for the City of Battle Lake and we appreciate all of their efforts for us to be a stronger community.”

- Chuck Reeve, Battle Lake Mayor

Historically, streets have often been designed with only cars in mind which has limited transportation choices by making walking, bicycling, and public transportation inconvenient, unattractive, and very often, dangerous. Making these travel choices more convenient, attractive, and safe means people do not need to rely solely on automobiles.

In 2011, the City of Battle Lake and PartnerSHIP 4 Health (local public health) seized an opportunity to improve the city’s walking and biking infrastructure. They collaborated to take two important steps to influence the Minnesota Department of Transportation’s (MnDOT) plans to resurface Highway 78 through Battle Lake in 2013.

First, the City Council, guided by PartnerSHIP 4 Health staff member Patrick Hollister’s suggestion, adopted a Complete Streets policy. Second, the City Council formed a Planning Group, which included Hollister, to create a Concept Plan for an improved Highway 78 to submit to MnDOT by the end of 2011.

The Planning Group met several times and created a Concept Plan calling for wider sidewalks and improved streetscaping including bike racks, trees, benches, planter boxes, etc. MnDOT accepted the Concept Plan and hired Bolton & Menk to create the final design.

The City Council approved the final design on September 25, 2011, which also included replacement of underground city water and sewer infrastructure, reconstruction of pavement from Holdt Street to Summit Street, ADA compliant curb ramps, and improvement of storm water drainage.

The Highway 78 project took place in 2013-2014. Inspired by the Complete Streets project, Battle Lake resident Reba Gilliand suggested to the City Council that they form an Arts Advisory Committee (AAC) in order to prepare a Legacy Arts grant application to add public art to the new sidewalks. Hollister served on the AAC and helped with the design process for the public art. The new art includes benches, planter boxes, and four artistic bike racks. The ribbon-cutting ceremony for the Complete Streets and Public Art projects took place June 2014.

Battle Lake Engineering Consultant, Jeremy Anderson of Design Tree Engineering states, “I think it turned out very well. I frequent Battle Lake in the summer with my family to visit the shops and I think it is a very valuable addition to the city and it is going to make the businesses on the highway more user-friendly.”

Simultaneously to the Highway 78 project being completed nearby Glendalough State Park constructed a 12 mile bike trail connecting to the City of Battle Lake.

According to Mayor Chuck Reeve, “When PS4H made its first presentation to our city council in 2011 there was a little bit of skepticism among council members regarding Complete Streets. But after considering the philosophy of PartnerSHIP 4 Health and the Complete Streets Program, it is truly amazing what PS4H has done for the City of Battle Lake.” Due to the street improvements city officials report seeing more tourists and local residents walking and biking more. Supported by the Statewide Health Improvement
New Sources of Data on Transportation

Three new online data sources provide a detailed look at some of our nation’s transportation infrastructure:

Protected Bicycle Lanes. PeopleforBikes, a bicycle advocacy group, has undertaken The Green Lane Project, which includes an inventory of protected bicycle lanes. Protected bicycle lanes have a physical separation such as a curb, parked cars or plastic posts between moving cars and bikes, providing additional safety for bicyclists. More information is available on their website, which includes a link to the inventory in Google Drive.

Bridges. Using data from the Federal Highway Administration, The Washington Post has created a map of all the bridges in the nation – all 600,000 of them. Subsequent maps show the distribution of structurally deficient and functionally obsolete bridges. This is from the National Bridge Inventory, an effort under the Obama Administration to address deficiencies in the nation’s bridge infrastructure. This effort was inspired by earlier maps of all the nation’s streets and all the nation’s rivers.

Highway Traffic. Mapbox has created a new interface for data in the Highway Performance Monitoring system on OpenStreetMap, visualizing traffic on all roads eligible for highway safety funds. The resulting map shows intensity of traffic on highways nationwide. The site also provides links to download the data directly.
Request for APA-MN Conference Proposals

The Minnesota Chapter of the American Planning Association (APA MN) is pleased to announce the 2015 Planners Conference in Bemidji, MN. The conference will take place on September 23-25, 2015 at the Sanford Center.

The conference theme is Heading North: Crossing the Currents of Planning. The conference theme focuses on advancing Minnesota – paying tribute to the efforts to reposition the state as the North, instead of the Midwest – and reflects the host community’s location and role as a regional center in northern Minnesota. Bemidji is derived from an Ojibwe phrase meaning flowing through or across. In one respect, the “Crossing Currents” theme reflects the local community heritage; but in a larger context, the theme reflects the currents of planning – sustainability, resiliency, innovation, healthy living, the new economy, and demographic changes. This year’s conference will focus on how these currents flow through every aspect of planning today, just as the nearby Mississippi River begins its journey by flowing north.

The Conference Planning Committee is pleased to announce that the Request for Proposals process for presenters at the conference has been opened. This year there are three (3) RFPs: one for standard conference sessions, one for speed planning sessions, and one for mobile tours. The three (3) RFPs are posted on the conference website at www.plannersconference.com. The deadline for proposal submissions is Monday, March 23, 2015.

The Conference Planning Committee welcomes diverse and compelling proposals for sessions at this year’s conference. The committee has specifically targeted the following subject areas as topics of interest and would like to have sessions related to each:

- Natural Resources Planning
- The Planning Office of the Future – Community engagement, professional development, training for planners and executives/leaders
- Strengthening Local Economies
- Public Health and Greening Communities – Health equity and prevention, active living, healthy food access
- Planning for Diverse Populations – Cultural and ethnic diversity, demographic changes, community aging
- Multimodal Transportation Planning – Design, funding, implementing, and measuring effectiveness of transportation, including TOD, parking, freight, and community impacts

More information about the conference and proposal submissions can be found at www.plannersconference.com. Please contact Ashley Ver Burg (Ashley.VerBurg@kimley-horn.com | 651-643-0432) or Mike Richardson (mike.richardson@ci.stpaul.mn.us | 651-266-6621) with questions.
The Stadium Rises

Construction on the $1 billion Minnesota Vikings stadium continued through the winter. Mortenson Construction is working on the stadium, which is nearly 40 percent complete. The multi-purpose stadium is scheduled to be open by July 2016.
Career & Internship Clinic
Hosted by APA MN & PSO

WHEN? Thursday, March 12th

» Part 1: Career & Internship Clinic
@ HHH 215 from 4:00-5:00 PM
A panel of professionals from the City of Saint Paul, City of Ramsey, SRF Consulting, WSB & Associates, Minnesota Department of Health, and the Department of Natural Resources will offer tips and recommendations on the application, interview, and hiring process for urban planning jobs and internships to share their perspectives with a Q & A to follow. Snacks will be provided at the clinic.

» Part 2: Alumni Networking Happy Hour @ Town Hall Brewery, West Bank from 5:00 -6:30 PM
The first 30 people to RSVP will receive a free drink ticket for the Town Hall Brewery where we will move to afterwards for a Humphrey alumni networking happy hour from 5:00-6:30pm. You can come to Part 1 or Part 2 or BOTH!

RSVP: http://careerinternshipclinic.eventbrite.com
National Planning Conference in Seattle

Join 5,000 of your fellow planners at APA’s big event — the 2015 National Planning Conference, April 18–21 in Seattle. This year’s 300 sessions run the gamut from events for emerging professionals to a new Masters Series for experienced planners. You’ll find training workshops — free this year — plus targeted tracks, career coaching, and mobile workshops. Take advantage of APA member rates. Advance registration ends March 19. Learn more at https://conference.planning.org/conference/.

Economic Development Awards

A free webinar entitled “Showcasing Excellence in Your Community: IEDC Awards Program” will be held Tuesday, March 10, from 1:30 - 2:30 pm Central Time.

IEDC’s Excellence in Economic Development Awards recognize the world’s best economic development programs and partnerships, marketing materials, and the year’s most influential leaders. These 34 awards honor organizations and individuals for their efforts in creating positive change in urban, suburban, and rural communities. Recipients are recognized at IEDC’s Annual Conference.

If you are considering submitting an entry this year, attend this webinar to:

- Learn about award categories and gain ideas for eligible projects and programs
- Discover how the Excellence in Economic Development Awards program can benefit your organization
- Identify critical dates and deadlines
- Learn how to submit a complete entry
- Hear what the judges look for when evaluating entries
- Hear from a previous award recipient on selecting a good project for entry

Register online here: https://events.iedconline.org/Core/Events/eventdetails.aspx?
 iKey=WEBIN0315B&TemplateType=A

For more information, contact: webinar@iedconline.org
Upcoming Events and Webinars

APA MN Saints Game Outing

Join APA Minnesota for a Saint Paul Saints game June 10th. We'll kick off the night at 5:00 with a tailgate inspired happy hour at the nearby Great Northern Historic Riverside Lofts and walk over to the new CHS Field for the 7:00 game. Tickets are $25.00 and include happy hour refreshments and infield home team seats. Be one of the first to experience the new ballpark!

You can buy tickets for APA Minnesota - Saints Game Outing online: [http://www.brownpapertickets.com/event/1342687](http://www.brownpapertickets.com/event/1342687)

Tickets will be provided in-person at the happy hour NOT at the Saints Will Call.

APA National Ethics Survey

APA invites you to complete a survey to further research being conducted at Clemson University into the role that ethics plays in the work lives of all types of planners.

Your responses are voluntary and will be kept confidential. Be assured that APA has not shared your e-mail address or any other personal information with any outside party. No information that could identify you will be associated with your responses in any reports that use survey data.

This survey should take no longer than 45 minutes to complete. To begin, click on the link below or copy and paste the URL into your Internet browser.

Survey Link: [http://clemson.qualtrics.com//SE/?SID=SV_bPdmeLHeFmGkHS5](http://clemson.qualtrics.com//SE/?SID=SV_bPdmeLHeFmGkHS5)

If you have any questions about the survey, please contact Mellone Long, AICP, at mellonl@g.clemson.edu. The study has been reviewed and approved by the Clemson University Instructional Review Board. If you have questions about your rights as a participant in this study contact the Review Board at 866-297-3071. (Please use 864-656-6460 if you are calling from Upstate South Carolina.)

Ecological Risk Assessment Training

Sustainable City Network in partnership with the Northwest Environmental Training Center will provide introductory and advanced training in ecological risk assessments in online courses offered March 24 through April 2. All sessions will be recorded so registrants can attend the live classes or watch the recordings.

Instructor Charles "Chuck" Harman will conduct the 6-hour introductory course in three 2-hour webinars March 24, 25 and 26. The 6-hour advanced course will be presented in three 2-hour webinars on March 31, April 1 and April 2. Continuing education certificates will be provided.

Click here to register or for more information: [http://sCityNetwork.com/ERA](http://sCityNetwork.com/ERA).
APA Minnesota Midday Forum: Opus Multimodal Transportation Study

A presentation on the Opus Multimodal Transportation Study will be given by Will Manchester, PE, City of Minnetonka and Jack Corkle, PTP, AICP, WSB & Associates, Inc. on Wednesday, March 25, 2015, 11:30 am – 1:00 pm. It will be held at WSB & Associates – WSB University, 2nd Floor, 701 Xenia Avenue South, Minneapolis, MN 55416.

The Opus Multimodal Transportation Study evaluated a number of transportation improvements to the Opus development in order to plan for the future Southwest Light Rail Transit (SWLRT) station. The study looked at existing roadway safety and operations, trail connections and infrastructure conditions, bridge infrastructure, and local transit service. It also provided a number of recommendations regarding roadway and LRT alignments that were ultimately incorporated into the preliminary plans for the SWLRT line.

Please RSVP to Matthew Parent at matthew.parent@co.anoka.mn.us by Monday, March 23, 2015.

Housing for People with Disabilities Webinar – Law Credits

The Northern New England Chapter of the APA will host a free webinar on Friday, March 20, 2015, 12:00 PM - 1:30 PM CDT, entitled Housing for People with Disabilities: A Civil Rights Lens. This presentation will discuss significant changes in housing for people with disabilities over the last several years. Enforcement of the Americans with Disabilities Act and the Supreme Court’s decision in Olmstead v. L.C. – which requires public entities to offer their services to people with disabilities in “the integrated setting” – has led to statewide system reform of housing systems, moving away from congregate disability-specific housing to expanding access to scattered-site supportive housing. Ms. Barkoff will discuss the requirements of the ADA and Olmstead and describe the housing provisions in recent Olmstead settlement agreements. The changing landscape of disability housing has also been impacted by changes in the disability service system, including new requirements for settings in which publicly-funded community-based services can be provided. Ms. Barkoff will explain how these changes in the service system may lead to change in housing systems. Finally, Mr. Frost will describe implementation of an Olmstead settlement agreement in his home state of New Hampshire. CM LAW credits pending.

FCC New Collocation Rules Webinar – Law Credits

The Northern New England Chapter of the APA is sponsoring a free webinar on Friday, March 13, 2015, 12:00 PM - 1:30 PM CDT, entitled Responding to the FCC New Collocation Rules – How to Avoid “Deemed Granted.” The FCC adopted new rules at its October 17 meeting that are likely to require changes in the way local governments respond to applications for siting wireless towers, and for adding antennas to, and modifying, existing structures. The rules could necessitate an immediate review and revision of wireless siting ordinances in many communities, and have important implications for the way states and localities deal with siting of wireless facilities in historic districts and environmentally sensitive areas. The change in the rules may also affect the approach of public agencies, schools, special districts and local governments to leasing of their own property. CM LAW credits pending.
Job Opportunities and RFPs

Job Title: Planner
Hiring Agency: City of Bismarck
Web Link: www.bismarcknd.gov
Deadline: January 19, 2015
Salary Range: $53,066 - $79,599

Job Description
The City of Bismarck, North Dakota (pop 67,034) is seeking applicants for a Planner. The City is in the midst of a boom, with an average annual population increase of 3% and an average annual construction valuation of $271 million over the past three years. The community is located in a metropolitan area with a population of 117,447.

An employee in this position performs professional level work in the field of planning and/or community development requiring a broad understanding of planning and community development principles and concepts and the exercise of independent judgment and initiative. Employees in this position are responsible for administering department programs and projects; conducting research, analyzing data and preparing plans and reports; working directly with a wide variety of officials, staff and other individuals; and providing program and/or project administration. Work is performed with considerable independence in accordance with established standards and policies.

The position requires a Bachelor’s degree with major course work in planning, public administration, landscape architecture, geography or related field, and at least two (2) years of professional experience in planning, land use regulation or community development program administration, or any equivalent combination of education and experience sufficient to perform the essential functions of the position as listed above. Master’s degree in planning is preferred and may substitute for two (2) years of experience. American Institute of Certified Planners (AICP) certification is preferred. Possession of a valid driver’s license is required.

Application Instructions
Please visit the City of Bismarck’s website at www.bismarcknd.gov for additional information on the position and the application process.

Job Title: Community Development Specialist
Hiring Agency: City of Minnetonka
Web Link: http://www.eminnetonka.com

Deadline: January 23, 2015 at 4:30 pm
Salary Range: $50,856 - $56,492 annually

Job Description
This position involves assisting with tasks related to planning and community development. Responsibilities include acting as the primary contact with the public for planning, zoning and housing related questions, review of building permit applications, and assisting planning and community development with every day activities.

Application Instructions
For additional information and to apply go to www.eminnetonka.com.

Job Title: Sustainability Program Coordinator
Hiring Agency: City of Minneapolis
Web Link: http://agency.governmentjobs.com/minneapolismn/default.cfm?action=viewJob&jobID=1039218
Deadline: January 30, 2015
Salary Range: $61,512 - $84,403

Job Description
Position in the Sustainability Office working on a wide variety of projects. Position will work closely with City Staff, Elected Officials, and the Community in developing, implementing, and monitoring the City’s sustainability efforts, and related City-wide programming.

Job Duties and Responsibilities:

- Manage sustainability indicators program and related annual reporting and outreach such as updating website and creating internal awareness with other departments on issues related to sustainability.
- Develop, monitor and measure environmental performance measures including benchmarking and best practice studies.
- Assess the need for new policies and ordinances and/or changes to official City documents. Draft these and provide staffing assistance to assure passage and implementation by appropriate decision-makers.
- Provide leadership in development and delivery of outreach, community events, educational programs...
Job Opportunities and RFPs (cont.)

and materials.

Assist in coordinating energy policy and greenhouse gas inventories.

Manage and work collaboratively with multidisciplinary project work teams on multidisciplinary work projects including drafting the project scope, scheduling meetings, completing tasks, facilitating meetings, garnering consensus on recommendations, and preparing reports/presentations.

Prepare and make presentations to groups, residents, and elected officials.

Act as a liaison to create policies, promote sustainability and participate in community-wide sustainability projects.

Provide training and support for City staff and elected officials on sustainability related issues.

Manage operational activities of the program or project, including record keeping, computer applications, grantor reporting, etc.

Identify potential funding sources and financial incentives for implementing projects, prepare grant applications and partnership proposals, seek sponsorships and manage grant compliance.

Coordinate and maintain formal monitoring systems to ensure compliance with standards.

Oversee the collection and organization of information for reports, case studies, and other documentation related to the project or program assigned.

Assist in coordination of appropriate internal teams and the Community Environmental Advisory Commission including agenda setting and minutes drafting; provide information and analysis in planning, developing and facilitating the work of task forces as needed.

Minimum Qualifications: Bachelor's Degree in Environmental Science, Physical Science, Natural Science, or Biological Science; Sustainability, Urban Planning, Environmental Studies or equivalent.

Minimum Experience: Five years of professional experience, including planning, coordinating and implementing environmental programs.

Application Instructions
To apply, visit this link: http://agency.governmentjobs.com/minneapolismn/default.cfm?action=viewJob&jobID=1039218.

Job Title: Planning Director
Hiring Agency: City of Dickinson
Web Link: www.dickinsongov.com
Deadline: February 6, 2015
Salary Range: $68,142 (min) to $86,881 (mid) Annually

Job Description
How would you like to work for the second fastest growing micropolitan area in the USA per US Census? Best small town, ranked by Livability.com in 2013. Dickinson is a city of approximately 28,000 located on the western edge of North Dakota and is a key part of North Dakota's strong economy. Booming job growth in the energy sector, a vibrant workforce, and great opportunities have made Dickinson a great place to build your career.

Dickinson is the gateway to Theodore Roosevelt National Park and home to Dickinson State University. Lake Sakakawea, the largest of the mainstream reservoirs on the Missouri River is less than an hour's drive. You will find unspoiled open spaces, friendly people and quality neighborhoods.

The Planning Director supervises planning staff. Under general policy direction from the City Administrator, this position ensures the development and administration of planning entitlements, plans, ordinances, and policies relating to the maintenance and enhancement of the physical and social development effects of the City, including coordinating the City's current and long-range planning functions, land use management, zoning and development review.

Education & Experience Requirement:
Bachelor's Degree in Community Planning, Public Administration, Engineering, Geography or related field, Master's Degree preferred.

Six or more years of previous professional planning experience, preferably municipal planning, at least
Job Opportunities and RFPs (cont.)

three years at a managerial level; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

Valid Driver’s License.

AICP certification desired.

Application Instructions
To apply, please submit a City application which can be found at www.dickinsongov.com. Resumes and salary expectations are required. Veterans claiming preference must submit Form DD214 with the application. The deadline to apply is close of business on Friday, February 6th, 2015. Late applications will not be accepted. For more information, please contact Shelly at 701-456-7801 or via email (shelly.nameniuk@dickinsongov.com).

Job Title: Extension Educator - Aquatic Invasive Species
Hiring Agency: University of Minnesota Extension
Web Link: https://employment.umn.edu/applicants/Central?quickFind=125215
Deadline: Application review begins November 21, 2014; open until filled
Salary Range: Depending on qualifications

Job Description
The Extension Educator is responsible for planning, developing, implementing, and evaluating educational programs for aquatic invasive species detection and response. These educational programs will focus on helping local governments, lake associations, and citizens groups plan, develop and implement science-based programs that prevent, monitor, and control the establishment and spread of state-listed aquatic invasive species.

To accomplish this, the AIS Extension Educator will: 1) help identify and prioritize the most pressing aquatic invasive species challenges in different regions of Minnesota, 2) work with established Extension programs (e.g., Minnesota Master Naturalists) to develop AIS-focused educational programs, 3) assist in developing educational partnerships among state and local governments, lake associations, and citizens organizations, 4) assist these partners in implementing on-the-ground AIS detection and control projects, and 5) assist in securing funding to sustain AIS project efforts.

The AIS Extension Educator will be affiliated with the Minnesota Aquatic Invasive Species Research Center (MAISRC) and act as a critical interface between local community groups, university scientists, and state natural resource agency managers with the intent of building local capacity to respond to AIS threats. The AIS Extension Educator will coordinate with other Extension Educators and Specialists involved in AIS programming, and operate as a team. The AIS Extension Educator will also coordinate communications efforts with MAISRC communications staff. The Educator will interpret and disseminate the latest research findings using a variety of delivery and communication strategies appropriate for the intended target audience, including but not limited to workshops, classes, webcasts, social media, publications, mass media and community coalitions.

For the full list of responsibilities and required qualifications, please visit https://employment.umn.edu/applicants/Central?quickFind=125215.

Application Instructions
Please apply online via the Employment System at https://employment.umn.edu/applicants/Central?quickFind=125215.

Please attach:

Vitae

Cover letter

Transcripts for all college work (unofficial transcripts are acceptable at the application stage). To submit transcripts online, attach them to the "additional document" section of the "Optional Documents".

Names and contact information for three professional references. To submit list of professional references online, attach them to the "references" section of the "Required Documents".

If your unofficial transcripts cannot be submitted online send them to the address below. To check the status of your application, log-in to the University of Minnesota employment website at https://employment.umn.edu/. To log-in, you will need the user name and password you create when you apply for the position.

FOR QUESTIONS ABOUT YOUR APPLICATION CONTACT

shelly.nameniuk@dickinsongov.com
Job Opportunities and RFPs (cont.)

Naaz Babvani, Extension Human Resources 260 Coffey Hall, 1420 Eckles Avenue, University of Minnesota St. Paul, MN 55108 Telephone: 612-624-3717 Fax: 612-624-7749 babva001@umn.edu

FOR QUESTIONS ABOUT THE POSITION CONTACT Nathan J. Meyer Program Leader for the Extension Center for Food, Agricultural and Natural Resource Sciences University of Minnesota Extension Cloquet Regional Office 179 University Road Cloquet, MN 55720 Phone: 218.726.6473 Email: meyer179@umn.edu

Any offer of employment is contingent on the successful completion of a background check.

The University of Minnesota Extension is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status or sexual orientation.

Job Title: Adjunct Instructor - Land Use Planning
Hiring Agency: Dunwoody College of Technology
Web Link: https://home.eease.adp.com/recruit/?id=9232051
Deadline: NA
Salary Range: DOQ

Job Description
Dunwoody College of Technology currently has the need for Adjunct Instructors in the Surveying & Civil Engineering Technology program housed in the Construction Sciences & Building Technology department.

Dunwoody’s construction programs provide students the essential information required to start a career in a related construction field. Themes prevalent throughout the programs include industry standards and best practices, documentation, and the value of time, money and resources. Graduates of the construction programs will be suited to be the next generation of leaders in the construction industry.

The successful candidate will have the ability to disseminate the technical information required to the students along with applying the candidate’s own industry experiences to reinforce the prevalent theories in the program.

COURSE INFORMATION
SCVL1230 - Land Use Planning | Credits 4.00
Introduction to the planning process used to develop land with an emphasis on land use for public and private needs in a community.

Duration: Spring 2015 semester (1/5/15 - 5/15/15)

Schedule: Monday - Thursday, 8:00 am - 8:50 pm

MAJOR OBJECTIVE:
This position is responsible for initiating the teaching and learning process with a focus on continuous improvement; creating an environment in which students can accomplish the learning competencies of the course of instruction; maintaining, updating, designing and developing new curriculum. The result should be students’ abilities to demonstrate the knowledge, skills, ethics, and use of proper tools to meet industry and professional business standards.

ACCOUNTABILITIES:
Maintains curriculum on campus network.

Facilitates learning activities so that students learn the theory, principles, skills, and work ethic required of a Dunwoody alumni.

Creates a classroom environment that cultivates and advances learning.

Monitors, assesses and advises learners on technical and academic progress and performance.

Applies current academic and industry practices to instruction.

Maintains, updates, designs and/or develops new curriculum.

Other duties as assigned.

QUALIFICATIONS:
Bachelors in Surveying, Civil Engineering or equivalent
Job Opportunities and RFPs (cont.)

with a Master's degree preferred.

PE preferred for applicable courses

1-3 years professional teaching experience in related field preferred.

3-5 years of related industry experience.

Membership in related industry organizations.

Ability to work collaboratively and motivated independently.

Ability to express self clearly and concisely both orally and in writing.

Ability to use electronic technology and online resources to support the management and delivery of instruction.

Application Instructions
Interested candidates must apply online at https://home.eease.adp.com/recruit/?id=9232051.

Job Title: Transportation Planning and Traffic Engineering Manager
Hiring Agency: Stonebrooke Engineering
Deadline: NA
Salary Range: Varies based on experience

Job Description
Stonebrooke Engineering is seeking a qualified Civil Engineering or Planning candidate with 10+ years of experience working on, leading, and/or acting as project principal on municipal and transportation projects, with an emphasis in several or all of the following:

Traffic operations, roundabout safety and operations, and signal timing
Traffic safety analysis, road safety audits, and safety planning
Permanent signing, striping, lighting, and traffic signal design
Temporary traffic control design
ITS design
Corridor studies, alternative analysis, and traffic impact studies
Multi-modal planning studies and implementation
Applied research and implementation

Candidates should currently be licensed Professional Engineers (PE) or an AICP Certified Planners in the State of Minnesota, or have the ability to obtain such licensure within 12 months. Professional Traffic Operations Engineer (PTOE) or Professional Transportation Planner (PTP) certification is a plus.

This is the lead position for all transportation planning and traffic engineering activities at Stonebrooke. Initially this position will primarily involve leading and assisting on various civil engineering projects in a production role, following design standards and agency technical requirements, creating traffic operations and safety plans and reports, communicating with clients, presenting at project related meetings and conferences, and performing a variety of other assignments related to municipal, transportation, research, and planning projects. The person in this position will also lead and assist on developing responses to requests for proposals, letters of interest, requests for qualifications, etc.

Concurrent with production role activities, the successful candidate will assist Stonebrooke's leadership team on developing and implementing a vision for the growth of the Transportation Planning and Traffic Engineering section. It is expected that as Stonebrooke grows, and particularly as the Transportation Planning and Traffic Engineering section grows, a greater share of the person's time in this position will be spent on leadership and personnel issues, mentoring, marketing, and business development. Project related work will continue to be a priority, but proportionally will represent a smaller share of job duties.

Job Requirements
The successful candidate will possess a combination of some or all of the following attributes:

A work hard, play hard attitude and a desire to help guide the growth of Stonebrooke.

A commitment to engineering and advocating for reasonable and responsible solutions.

Demonstrated success as a group or section leader.

Demonstrated success developing responses to requests for proposals, letters of interest, and requests for qualifications.

Traffic signal, lighting, signing, striping, temporary traffic control, and/or ITS design experience.

Familiarity with traffic and roundabout operations, and traffic safety evaluation reports.

Experience with planning activities, which may include corridor studies, alternatives analyses, multi-modal studies, development driven traffic impact studies, Minnesota county and city comprehensive or transportation plans, and road safety audits.

Knowledge of macroscopic and microscopic traffic operations modeling software (i.e. Synchro/Sim Traffic, RODEL, Highway Capacity Software, VISSIM, etc.).

Knowledge of travel demand modeling software such as Tranplan, TRIPS, TP+, and CUBE VOYAGER.

Knowledge of CADD software, including MicroStation and/or AutoCAD.


Knowledge of and experience working on federal aid and state aid projects, including familiarity with federal, state, and local processes, policies, standards, and regulations.

Experience working with regulatory agencies.

Excellent written and verbal communication skills.

Stonebrooke Engineering is a growing civil engineering firm seeking motivated individuals looking for career advancement opportunities.

Application Instructions
To express interest in this position, contact Brenda Arvidson at barvidson@stonebrookeengineering.com or 952-402-9202.

Job Title: Planner/Landscape Architect
Hiring Agency: Hoisington Koegler Group inc.
Web Link: http://www.hkgi.com
Deadline: Open until filled
Salary Range: Commensurate with Experience

Job Description
HKGi is seeking a creative, energetic planner/landscape architect with 3 to 5 years of experience to join our team. Candidate should possess strong graphic, written, and verbal communication skills including experience preparing design related reports and exhibits with InDesign and Photoshop. HTML and GIS experience a plus. The candidate will contribute to a large variety of project types including urban design, community planning, parks, recreation and open space planning, and supporting ongoing marketing efforts related to the preparation of proposals. Support of Project Managers and Principals with key planning and landscape architecture projects. Limited project management for smaller scale projects with the opportunity to grow into a larger project management position over time.

Candidate should be a self-motivated well rounded professional with a combination of personal, professional, and technical skills sharing a similar motivation for advancing our practice and profession. HKGi offers a great, bike friendly office environment and close proximity to transit.

Desired Qualifications: Accredited program degree required plus 3 to 5 years of experience
Job Opportunities and RFPs (cont.)

**Application Instructions**
Submit in pdf format: cover letter, resume, references, work samples, and writing/graphic design samples via email to Paul Paige at paul@hkgi.com. No phone calls please.

**Job Title:** Senior Transportation Planner  
**Hiring Agency:** WSB & Associates, Inc.  
**Web Link:** [http://jobs.ourcareerpages.com/job/58513?source=ccp&key=LV2ftT8zjYzC8tscZXH58YQyIHb65Q4VjefRwIwTQeEE%3d](http://jobs.ourcareerpages.com/job/58513?source=ccp&key=LV2ftT8zjYzC8tscZXH58YQyIHb65Q4VjefRwIwTQeEE%3d)  
**Deadline:** Open until filled  
**Salary Range:** Varies based on experience

**Job Description**
We are seeking a Senior Transportation Planner for our Minneapolis office.

What You Will Do: As a Senior Transportation Planner, you will lead environmental and transportation planning projects of all sizes. You will develop and maintain excellent client relationships with industry contacts for marketing and business development purposes through in-person and electronic communications. You will also create, track and meet project budgets and schedules which often include working with other functions and directing the work of less-experienced staff. You will use your excellent written communication skills to: prepare requests for proposals, technical reports and memos; develop materials for public and agency meetings; correspond with internal staff and clients; meet with stakeholders; and coordinate with multiple stakeholder groups. Your presentation and public speaking skills will help as you lead proposal interviews, stakeholder activities and public meetings; communicate and interact with the public, clients and sub-consultants.

You will apply transportation methods, planning principles, standard industry evaluations and analyses to produce transportation projects of all sizes. Typical analyses require an understanding of functional classification, roadway jurisdiction, crashes, future traffic projections/forecasts, capacity, benefit-cost analyses, multi-modal integration, alternatives evaluation, socio-economic data and environmental impacts. Projects will include corridor studies, bicycle and pedestrian plans, transportation plans, sub-area plans, environmental documents and components of larger community planning efforts.

What You Will Bring: The successful candidate will have a Bachelor’s degree in transportation, urban planning, civil engineering or related field from an accredited program and their AICP certification and/or a Minnesota PE license. The successful candidate will have seven years’ experience in a broad base of transportation planning practices, activities and studies to include writing federal environmental documents and transportation / corridor plans. Our preferred candidate will have their Master’s degree in transportation, urban planning, civil engineering or related field from an accredited program.

Who We Are: WSB is an energetic professional consulting and design firm with offices in Minneapolis, St. Paul, St. Cloud, Rochester, Northfield and Bismarck. We were named to the StarTribune’s Top 100 Workplaces in Minnesota for the second consecutive year! WSB has more than 250 staff members who provide diverse engineering, planning, environmental, and construction services to clients in the government, energy, and commercial markets. Our services also include GIS, landscape architecture, right of way, and surveying.

We are an equal opportunity employer. Women, minorities, veterans and individuals with disabilities are encouraged to apply.

**Application Instructions**  
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