Planning Minnesota

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Submissions: We welcome articles, letters to the editor, photos, calendar items, project profiles, planners on the move items, and other news. Send all submissions via e-mail to: apamnnewsletter@gmail.com.

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Update on the Fall Leadership Meetings

First of all, I’d like to take a moment to thank you all who attended the 2014 APA MN Chapter Conference in Duluth in October!

That was the Minnesota Chapter’s 42nd Annual Conference. A special thanks to conference co-chairs Hilary Holmes and James Gittemeier for their commitment to ensure the success of our event, and to all the volunteers who helped with the conference. Next year we will be headed to a brand new location, Bemidji! The board is excited to provide a new opportunity for a conference location, and give Minnesota planners the chance to visit a place they perhaps have not been before. Stay tuned for a kick-off conference committee meeting in early January.

I would like to update you on the Fall leadership meetings held in D.C. in September. National APA has a new executive director, Jim Drinan, a new executive committee and board and with these leadership changes comes a change in direction. APA is seeking to develop a 10 year plan for the organization (rather than 2 years), improve communication between the Chapters and National APA, re-vamp the AICP test and core competencies of planners, and, overall, improve the responsiveness of the organization. The unofficial theme of the weekend was “nimbleness.” I had the chance to meet Mr. Drinan, who was approachable, friendly, and knowledgeable about how professional organizations work. His leadership and experience will serve National APA and the chapters well.

As a reminder, all chapters of APA will be changing to consolidated elections in 2015. Therefore, our election cycle will change from November to July, which means our board slate will need to be set next summer. This makes recruiting for board positions challenging since historically we have relied on the conference as a place to encourage people to run for the board. So, do consider upping your participation in the Minnesota Chapter and running for the board this summer.

Don’t forget to vote in the upcoming election for your executive committee positions, and as always, thank you for your membership to our chapter. We will be having a holiday party again this year as a thank you to our members and volunteers, so stay tuned for more details.

Breanne Rothstein, AICP
President, APA-MN
2014 APA MN Board Elections

Members, the Board wishes to remind you that the upcoming election for APA Minnesota will be to choose District Directors, a Student Representative, and a Citizen Planner Director for the chapter. This issue features a short bio of each of the candidates and a picture; these bios and pictures will also be available on the website under News.

The elections will open electronically on December 1 and will be administered by the national APA office. A reminder will be sent to all members the day the elections formally open, and members will have 21 days to complete and submit the ballot. Results will be announced before December 31.

These Directors help to decide policy and to formulate the work plan for the chapter, as well as acting as representatives of the area of the state in which they live and work. We encourage all members to support the chapter by taking part in the election process.

The elections for APA MN this year will have an added dimension, as we are also going to be voting on a major change in our election cycle.

National APA has asked that all chapters agree to vote in the same election cycle as the elections in the national organization. The APA MN Board has discussed this policy change and has voted to accept this new policy. However, it will necessitate some changes in the state chapter by-laws. A vote by the membership is necessary to support this change.

Here are the candidates for this year’s board.

President: Breanne Rothstein

Since I got involved with the Minnesota Chapter of the American Planning Association, I have been humbled by the amount of dedication that our chapter members and volunteers and part time staff (Peg and Otto) have to our organization. Every year, members step up to take on more responsibility helping with the conference, serving on a committee, or leading a new initiative, and I think our chapter is one of the most active in the entire national organization! I would be honored to earn your vote for another term as president of this chapter.

I am certified planner with 10 years’ experience in the profession, and a community planner for WSB & Associates. I love my job, and work in a variety of communities across the state. I have worked as staff planner for the cities of Minnetrista and Ramsey, and obtained my masters’ degree in Urban and Regional Planning from the Humphrey School in 2005. I found my passion for planning and community development while studying Urban Studies at Augsburg and have a strong passion and enthusiasm for helping communities achieve the best possible results from plans and projects.

Treasurer: Adam Fulton

My name is Adam Fulton, and I am running for Chapter Treasurer. I’ve been the Chapter Treasurer since 2008, and have gained more respect for our volunteers each year that I’ve taken part in Chapter Board activities. I work for the City of Hermantown as their Community Development Director. In my role with Hermantown, I’m privileged to work with some of the best folks in the Duluth-Superior region on important development and redevelopment efforts while maintaining a laser focus on best planning practices from across the country. I hold both undergraduate and graduate degrees from the University of Minnesota. My grad school focus was in environmental planning.

APA-Minnesota is a great organization.

Crucially, however, I think we need to begin to consider some transitions, which is why I am interested in running for another term. As a Chapter, we rely extensively on unpaid volunteers – many with little background in event and financial management – to conduct almost all of our activities. Historically, we have taken this approach because it is cost effective and it keeps matters in the hands of members.
During this time our events have increased in size and scope, and our budget has increased commensurately. If reelected, I would like to investigate the issue of using an events management firm for conferences, and an accounting firm to handle some of our day-to-day deposit and payment requests. I’m incredibly grateful to have served the organization for the past six years, but I also see it as important that there be turnover in positions like these, so if elected, this would be my last term.

Secretary: Tina Goodroad

Thank you for the opportunity to run for Secretary for a second term. My experience includes 20 years in community planning in multiple sectors including serving as a City Planner, as a developer and now as a consultant where I serve as Director of Planning with Loucks Associates. My work as a consultant focuses on comprehensive planning, small area plans and special studies, zoning and form based codes and day to day assistance to communities.

During the course of my career I have benefited greatly from the APA Minnesota including the trainings, conferences, blogs and camaraderie that is always present at these events. As Secretary, I believe this is my opportunity to serve and give back to APA Minnesota and will work hard to maintain and expand the resources, training, events and education that support and informs our profession. I have enjoyed the past two years working with the APA Minnesota Board and getting to know many more planning professionals across the state. I will continue to work hard in my role and continue support to the board in providing quality meetings, programs and events.

I believe I am well suited for the position of Secretary as I am a very organized person and believe strongly in reliable communication in all aspects of my work. I will offer positive measures to help maintain efficient meetings with consistent communication. Goals that I have as Secretary will be to continue transparency of the Board and its actions to all members through meeting agendas, reliable minutes and summary of action items. Thank you for your continued support and the opportunity to serve as Secretary for a second term.

Vice President: Tim Gladhill

Tim Gladhill is the current Community Development Director for the City of Ramsey and the current Vice-President of the American Planning Association, Minnesota Chapter. Tim received a Bachelor of Science in Geography and a Bachelor of Science in Urban and Regional Planning from Minnesota State University, Mankato in 2006 and a Masters in GIS with a Minor in Public Policy from the University of Minnesota in 2011. Tim has been with the City of Ramsey since 2000, first beginning in the Public Works Department. He has been a part of the Community Development Department in Ramsey since 2006, serving multiple roles in the organization. In his current position as Community Development Director with the City of Ramsey, he currently oversees the Planning Division and Building Inspection Division, playing an integral role in the development review process, housing initiatives, and contributing to many economic development projects. Additionally, Tim served as the Confer-
ence Co-Chair for the State Conference in St. Cloud in 2011.

Tim commented, "I am excited for the opportunity to serve the Chapter for another two years to continue the tradition of excellence shown by our Chapter over our history. I look forward to playing a role in supporting professional development of fellow colleagues through continued networking, education, and conference opportunities. Additionally, I hope to support continued partnerships with our peer organizations that will contribute to valuable experiences in our professional careers. Furthermore, having been actively coordinating an update to the Chapter’s webpage set to roll out by the end of the year, serving another term will ensure a smooth transition to this new system. I look forward to providing technological support to the Chapter wherever needed, often a key responsibility of the Vice-President. I will continue to serve the Chapter in any way I can, and share my experience to continue to develop our Chapter and profession through both the State and National Chapter.

"The Chapter and its individual members have played a key and significant role in my professional growth. I look forward to being a part of continuing this tradition by giving back to the membership and continuing my professional growth surrounded by a wonderful group of talented professionals. The wide range of experiences in municipal government and the collaboration with multiple entities that come with my various roles make me an excellent candidate to continue as the Chapter’s Vice-President. I feel the Board had seen a number of great accomplishments over the past several years, and I look to keep this momentum moving forward and putting my experiences of the last two years to good use. Looking forward, I feel there are a number of great initiatives still yet to accomplish and want to share the value that is added to our community through the citizen engagement and planning processes that are an important part of our careers."

Student:
Darin Newman
My name is Darin Newman, and I would be honored to serve the APA-MN Chapter on behalf of students. I am a first year student pursuing a Master of Urban and Regional Planning degree at the Humphrey School of Public Affairs. I received a Bachelor’s degree in Landscape Architecture from the University of Wisconsin-Madison.

Since graduation, I have completed multiple AmeriCorps terms with Conservation Corps Minnesota, Three Rivers Park District, and Minnesota Department of Natural Resources. I have performed a range of activities including tree planting, prescribed fire, disaster relief, GIS suitability analysis, and planning for state parks and state trails. My service has taken me to some of Minnesota’s most scenic locations as well as New York City to assist with Hurricane Sandy response.

My academic and professional interests focus on natural resources and parks and open space planning. I would also like to explore how planners and planning processes can be inclusive and equitable. As Student Representative, I hope to facilitate discussions between students and practitioners regarding equity.
MDH Releases Climate Change Report

On October 13, the Minnesota Department of Health released the Minnesota Climate Change Vulnerability Assessment, a first attempt at describing the vulnerability of Minnesotans to extreme weather and other climate hazards.

The report assesses population vulnerabilities based on retrospective data for the following climate hazards: extreme heat events, air pollution, vector-borne diseases, flooding and flash flooding, and drought. MDH used geographic information systems (GIS) to display vulnerable populations by county and the occurrence of climate hazards at varying geographic scales across the state. Many of these hazards are expected to increase, occurring more often and with greater magnitude in the future due to climate change. These climate hazards present major challenges to the health and quality of life of Minnesotans.

Populations vulnerable to the climate hazards were determined from the literature and were defined as groups of people that share a similar characteristic or characteristics that make them more susceptible to the impacts of a hazard. For example, characteristics that can increase population vulnerability include age, education level, income, and health status. Additionally, some populations may be more at risk of impacts from climate hazards due to their increased exposure. Populations at risk for health impacts due to extreme heat events or air pollution as a result of increased exposure include workers in outdoor occupations and athletes.

This report advances our understanding of several of these climate hazards and the populations that are most vulnerable to the hazards. With this information, state and local government, companies, institutions and community organizations can begin important discussions about the risks of climate change to their communities, how best to prepare for them, and how to protect everyone, including the most vulnerable, to ensure a healthy and prosperous state. Additionally, planners can replicate the methodology in the report at finer geographic scales to inform local community planning efforts.

An executive summary of the report is available online at [www.health.state.mn.us/divs/climatechange/](http://www.health.state.mn.us/divs/climatechange/). The full report and local technical assistance are available upon request from [health.climatechange@state.mn.us](mailto:health.climatechange@state.mn.us).
2014 Conference in Pictures
2014 APA MN Award Winners

Innovation in Planning Award to the City of St. Paul Parks and Recreation Department and HKGI for the Great River Passage Master Plan.

Excellence in Community Engagement Award to the St. Paul District Council 1, 2, 3, and 4, Metro Transit, City of St. Paul, Ramsey and Washington Counties, Engage East Side, and East Side Area Business Association for their work entitled Fostering an East Side Transit Equity Conversation.

Partnership in Planning Award to MnDOT, Dakota County Regional Railroad Authority, Kimley-Horn, and SRF for their Hwy 77 Managed Lane and Cedar Grove Transit Access Partnership.

Success Stories in Implementation Award to the City of Osseo for the Osseo 5 Central Apartments.

Planning in Context Award to the City of Chaska and HKGI for the Downtown Chaska Signage Design Guidelines.

Outstanding Student Project to two student projects; Assessing the Viability of a Business Improvement District in North St. Paul and the Penn Avenue Community Works project.
2014 Conference in Pictures
Thinking of Next Year

Thank you once again to all who participated in this year’s state conference in Duluth! Without our volunteers’ ideas, energy, effort and time the annual conference would not be possible. Our total number of conference participants reached 444 this year—a level of participation from attendees, presenters, sponsors and exhibitors that we’re thrilled to reach. We’d like to thank the Duluth area and Arrowhead Regional Development Commission planning staffs for their involvement in conference planning from beginning to end.

Thanks to the APA-MN board and conference advisor & treasurer Adam Fulton (City of Hermantown) for their guidance. A big thank you to our APA-MN Chapter Administrators Otto and Peggy Schmid for their work behind the scenes and behind the registration table. We’d like to thank our conference committee chairs once more as their contributions are great! Program Committee Chairs: Jeff Thomsen (City of Minnetonka) and Kristina Nesse (SRF Consulting) Mobile Workshops Committee Chair: Al Cottingham (City of Cloquet): Awards Committee Chair: Meg Beekman (City of Hopkins); Sponsorship/Exhibitor Committee: Lance Bernard (SRF Consulting) and Liz Heyman (SRF Consulting)

Join us in another great setting for next year’s conference in Bemidji, MN Sept. 23-25, 2015 at the new Sanford Center on the lake. If you have interest in serving on the Conference Committee, please email mnapa@buffleheadweb.net or Breanne Rothstein at brothstein@wsbeng.com. Let us know what part of the conference you would like to work on—Programs, Events, Mobile Tours, Awards, or Exhibitors and Sponsors. If you already have suggestions for presenters and sessions, let us hear your comments. If you haven’t completed the conference evaluation for the 2014 Duluth conference please take just a few minutes of your time to do so at https://www.surveymonkey.com/s/PRX6DHB. We will take survey responses until November 17th. We appreciate your feedback to help make next year’s conference even better.

Cheers! Hilary Holmes and James Gittemeier, 2014 Conference Co-chairs
Shoreland Ag Buffers: Progress on Compliance; Questions Remain

Editor’s note: Reprinted with permission from the DNR: http://www.dnr.state.mn.us/waters/watermgmt_section/floodplain/index.html

The Minnesota "Shoreland Rule" is a broad DNR rule (Chapter 6120) adopted in 1989 that includes a provision for a 50’ buffer in agricultural areas along all public watercourses on the Public Waters Inventory (PWI). Stream reaches subject to the buffer requirement are typically listed in the county or city shoreland ordinance, and enforcement of the buffer requirement is by local governments.

The rule also states that "general farming, grazing, nurseries, horticulture, truck farming, sod farming and wild crop harvesting are permitted uses if steep slopes and shore and bluff impact zones are maintained in permanent vegetation or operated under an approved conservation plan consistent with field office technical guides of the local soil and water conservation districts or the U.S. Soil Conservation Service" (now NRCS). In other words, counties can allow farming within the 50-foot buffer area when an NRCS or SWCD approved conservation plan is in place (although few, if any, of these plans exist for this purpose).

The “ag buffer” requirement can be difficult for local governments to enforce. Unlike most land development activities, agricultural activities generally do not require zoning or other land use permits, and without high-quality aerial photography, it can be difficult to determine compliance on the ground.

The DNR is working to clarify the various types of watercourses that should be buffered, especially those water bodies classified as “altered natural watercourse.” The statutes and rules that cover public ditches (103E) and public waters (103F and 103G) are not entirely aligned with each other, and the PWI maps are not always up-to-date. The DNR is currently researching the ag buffers issue in order to assist counties and other local governments with consistent guidance, imaging, analysis, and improved
Counties Report Progress

Minnesota counties are making slow but steady progress toward statewide compliance with the ag buffer requirement. In a survey of the 85 counties receiving block grants for shoreland activity administration, 33 reported enforcing the buffer requirement in 2013, while 28 stated they did so in 2012. Two additional counties rely on voluntary participation in USDA-NRCS or local SWCD and Watershed District programs to achieve the same goal, and two more reported that they are working towards compliance.

Common tools reported for achieving compliance are:

- Requiring compliance for permit and variance approvals
- Identification of noncompliance during site plan review processes
- Responding to complaints
- Six counties reported engaging in enforcement actions related to violations
- Common activities reported for increasing compliance and effectiveness of ag buffers include:
  - Landowner outreach; providing technical assistance and education
  - Assisting landowners with expenses through cost-sharing, grants, or other financial tools
  - Partnering with SWCDs or other organizations to promote buffers
  - Engaging or partnering on restoration and similar projects
- Obstacles to increased compliance reported include:
  - Unavailability of detailed air photos and analytical tools
  - Shortages of funding for staff and activities
  - Administrative and political reluctance
  - Lack of knowledge as to the extent of compliance

Technological advances (e.g. LiDAR, GIS, etc.) and greater availability of funding options such as the Clean Water Fund should help counties achieve greater compliance over time. While additional research is needed, compliance with the existing ag buffer requirements can play a large part in cleaning Minnesota’s waters.

For an example of one county’s approach, visit http://www.co.blue-earth.mn.us/index.aspx?NID=670
Editor’s note: Used with permission from the DNR. For more information, go to http://www.dnr.state.mn.us/waters/watermgmt_section/floodplain/index.html

The MRCCA is a land corridor along the Mississippi River within the seven-county metro area. There are 30 local governments within the 72 mile long, 54,000 acre corridor. Land development in the corridor is guided by existing state regulations, which are implemented through local government plans and zoning ordinances. The proposed rules, if adopted, would replace the existing regulations. A Request for Comments on the proposed rules was published in the State Register on June 2, 2014.

Rulemaking in Minnesota includes an informal information-gathering phase, which begins with a Request for Comments, and a formal comment period, which begins with a Notice of Intent. Typically, the Notice of Intent marks the point when draft rules are released for public review. The MRCCA process is somewhat unique in that the draft rules were made available for review during the informal comment period.

The DNR held three well-attended public meetings in July, met individually with various interest groups, and accepted comments through September 30, 2014. About 560 separate comments were received from local governments, residents and businesses, and a variety of agencies and organizations. The project team is now in the process of analyzing the issues raised and planning a final round of revisions to the draft rules, before releasing a formal Notice of Intent.

For further information: http://www.dnr.state.mn.us/input/rules/mrcca/index.html,
Upcoming Events and Webinars

Building Minnesota’s Capacity for Climate Adaptation
When: November 6, 2014, 7:30 a.m. — 4:30 p.m.
Where: Hyatt Regency, Minneapolis

What: The 2014 Conference on Climate Adaptation is designed for local officials, planners, engineers, natural resource practitioners and others who want to know more about climate adaptation strategies. Learn about new plans that have been implemented or tested in various sectors, including human health, local governmental entities, college campuses, resources, recreation, and agriculture. Discover ways in which individual action could impact climate change. Our keynote speakers will provide updates on the increasing number of severe storm events, with continuing discussion in breakout sessions in the morning and afternoon. The registration fee is $95 ($65 for students), which includes lunch, breaks, and parking. Students who wish to register at the student rate should contact Cheryel Konate, either by phone 612-624-7452 or email cheryel@umn.edu. Beginning October 25th the registration fee will increase to $120.

Connecting Diverse Communities to the Outdoors
When: Wednesday, November 5
Where: Keller Golf Course, Maplewood, MN
What: Disparities in access to and use of outdoor recreation spaces matter. Research indicates that time spent in nature provides a host of physical health, mental health, educational and developmental benefits, especially for children and youth. Providing access, support and educational opportunities to outdoor learning environments for children and families of color is increasingly important as Minnesota’s demographics continue to diversify.

To register, visit the Minnesota Recreation and Park Association website: http://www.mnrpa.org/event/connecting-diverse-communities-to-the-outdoors-addressing-culture-equity-and-access/

Breathing New Life Into Failed Commercial Corridors
The County Planning Division invites you to participate in our upcoming fee-based APA webinar. The title of this webinar is “Breathing New Life into Failed Commercial Corridors” and will be presented on Thursday, November 6, 2014 from 11:00 a.m. to 12:30 p.m.

The cost of the webinar will be $15.00 for Division members, $5.00 for students and $25.00 for non-Division members. Registration is now open at https://www.planning.org/store/product/?ProductCode=EVENT_CPD14. This is a fundraiser for the County Planning Division, so please consider participating in this County Planning Division sponsored event.

CM I 1.5
Registration ends on November 5, 2014 at 10:00 AM.

As existing retail development relocates into new market areas, local jurisdictions are often faced with what to do with the swath of aging and most often vacant retail centers and buildings left behind. Speakers will provide a brief background as to what created this large inventory of vacant and/or underperforming retail centers; the market barriers to redevelopment of these properties; why this issue is important to local governments; and examples of successful public and
private initiatives that have reinvigorated failing retail centers. This issue is of significant importance to cities and counties across the US as suburban communities age and tax base erodes. Join APA and take advantage of member benefits and savings.

**Webinar: Drought Planning Toolbox: State Strategies for Mitigation and Adaptation**

Since 1980, drought has been the fourth most common type of disaster in the U.S. and the second most costly. Drought is becoming an increasingly important issue for planners at the local, regional and state levels. While impacts vary by region, drought affects more than the water supply, including ecosystems, the built environment, regional economies and human health. Mitigation and adaptation to drought requires collaboration among planners, water engineers and natural resource experts. In 1998, more than one-third of the U.S. was affected by drought, with an event covering the West Coast to the upper Midwest. In 2007, a drought hit Georgia, resulting in interstate conflicts over water rights. Planners are taking notice and responding. Tools and techniques, such as those outlined in the APA Planning Advisory Service report, “Planning and Drought,” are emerging to bring together the disciplines involved in water management and land use.

The **Drought Planning Toolbox** webinar will feature speakers from California, Colorado and the Susquehanna River Basin Commission who will share their experiences and best practices in preparing for and responding to drought through mitigation, adaptation and planning. Participants will learn about adopted drought plans, key elements of mitigation and adaptation and about how collaboration and intergovernmental coordination is essential for successful resilience efforts.

**Speakers**

- **John W. Balay** is manager of the Planning and Operations Program at the Susquehanna River Basin Commission, a federal-interstate compact commission charged with managing the water resources of the basin. Balay oversees a water resources planning and management initiatives including flood coordination and mapping, drought monitoring and coordination, hydrologic modeling, consumptive use mitigation, water availability studies, and in stream flow protection.

- **Debbie Davis-Franco** is the community and rural affairs advisor and local drought liaison in the Governor’s Office of Planning and Research in California. She works on a range of issues, including environmental justice, water and energy, and rural community issues.

- **Taryn Finnessey** works on climate change adaptation and natural hazard risk management for the Colorado Water Conservation Board. She develops approaches for quantifying and considering uncertainties and vulnerability in water resource planning and management, focusing on climate change and implementation of water management strategies.

The National Collaborative of State Planners is a project of the Regional and Intergovernmental Planning Division of the APA. Established in November 2013 to create a network within APA for state planners in all 50 states, the Collaborative creates a place to advance effective state-level planning, mainly through sharing success stories and ideas. This webinar follows our spring 2014 webinar, “Is Your State Resilient? Planning for Climate Change,” which featured information about climate-related and sea level rise planning in California, Florida and Maryland. Learn more about the Collaborative at our website. [http://stateplannersus.wordpress.com/](http://stateplannersus.wordpress.com/)

The webinar is on **November 19** at 12:00 PM and has CM | 1.5 pending.

Events and Webinars (cont.)

Free National Institutes of Health webcast
November 5; 1 p.m. (ET): "The National Prevention Strategy: Prioritizing Prevention to Improve the Nation’s Health"

Research indicates that a health-focused built environment can improve physical and mental well-being, while poor community design may encourage sedentary habits and exacerbate common public health problems. This seminar will highlight several examples of organizations and communities working to promote health and prevent disease through changes in the built environment.

Acting Surgeon General Rear Admiral Boris D. Lushniak, M.D., M.P.H., the opening keynote speaker at APA’s 2014 National Planning Conference, will introduce the webcast. This event will be streamed live.

Promoting Health webinar
November 6; noon (ET): "Promoting Health Through the Planning Process" Learn techniques for developing and implementing plans focused on health, partnerships, and quality of life. Find out how Philadelphia and Austin have used planning processes to expand public engagement, build partnerships, and create plans that feature health data and language.

How can Minneapolis be a better arts and creative city?

The City of Minneapolis is leading a planning process to think more strategically about how its arts and creative assets can best contribute to the local and regional economy and improve Minneapolis’ quality of life. We would like to hear from you about your participation in Minneapolis arts and culture. You can take a survey by Nov. 21 either online or by downloading a PDF. Results from this survey will greatly inform the Creative City Road Map, a plan for Minneapolis arts and culture for the next 10 years.

Job Opportunities and RFPs

Job Title: Program Manager - Bottineau Community Works

Hiring Agency: Hennepin County
Web Link: http://www.hennepin.jobs
Deadline: November 5, 2014
Salary Range: $61,538 - $95,792

Job Description
HCWT is seeking a strategic leader with substantive experience in community development and project management to develop and manage the Bottineau Community Works Program. This position will work collaboratively with cities and other partners along the Bottineau Corridor to conduct station planning for the areas within one-half mile of each of the planned Bottineau light rail train (LRT) stations. The Bottineau Corridor includes a proposed 13 mile LRT line with up to 11 stations, extending from Target Field Station in Downtown Minneapolis, and serves the communities of North Minneapolis, Golden Valley, Robbinsdale, Crystal, and Brooklyn Park.

New database of food systems policies

Growing Food Connections, an APA partner organization, just released a Policy Database to help communities increase access to healthy food. It reflects the work of many APA members and their community allies. The initial collection of 100+ enacted policies features zoning, health, building codes, food policy resolutions, land use policies, and more from rural, suburban, and urban locales. Soon local governments and APA members will be able to submit their own policies and expand the database.

Watch www.creativeminneapolis.org for updates and more information about the process and events, a survey, and what Minneapolitans are saying and thinking about how the arts and creative activities connect to their lives.
Job Opportunities and RFPs (cont.)

This is a limited duration (temporary) with benefits position which will include some evening and potentially weekend meetings as part of this position. These can be at various locations around the county, some of which are not serviced by public transportation.

Best Qualified Candidates will have:

- A bachelor's degree or higher in public administration, transportation planning, urban/city planning, public policy, public affairs, public health or related degree and at least (6) years of related experience in project management, community development, real estate development, planning and/or engineering
- A valid driver’s license
- Knowledge of:
  - City neighborhood planning and zoning processes
  - Federal Transit Administration's New Starts Program and evaluation criteria
  - The issues of surrounding neighborhoods and demonstrated understanding of racial/ethnic disparities
- Strong communication and presentation skills to a wide variety of audiences

Hennepin County offers life work balance and stability. Benefits include: comprehensive health and wellness package, employee discounts, retirement preparation and saving plans, various insurance protection, family benefits, tuition reimbursement, and more.

Application Instructions
To view the complete posting and access the online application process, visit our website at http://www.hennepin.us/jobs. The position is open until 5 p.m. Wednesday, November 5, 2014.

Job Title: City Planner
Hiring Agency: City of Park Rapids
Web Link: http://ci.park-rapids.mn.us
Deadline: November 21, 2014
Salary Range: $43,347 to $56,264 plus FT benefit package

Job Description
Responsible for administering and enforcing the city's planning and zoning, community development, comprehensive plan, and building, plumbing, and rental inspection programs. Must have ability to plan, coordinate and direct operations of planning activities, be proficient in Arc-View, GIS, or similar programs, have excellent communications skills, and the ability and willingness to work with the city's management team.

Minimum qualifications include Bachelor's degree in Planning, Urban Studies or related field, and 1 to 2 years of related experience.

Application Instructions
City application, resume, and a letter of interest required. Applications available at Park Rapids City Hall, 212 Second St W, Park Rapids MN 56470, by calling 218-732-3163, or website.

Job Title: Community Development Intern
Hiring Agency: City of Hugo
Web Link: http://www.ci.hugo.mn.us/
Deadline: November 24, 2014
Salary Range: $11/hr

Job Description
The City of Hugo, a thriving community in Washington County, is seeking a qualified undergraduate or graduate student in the urban planning or related field to work as a community development intern. The internship program offers an opportunity to work on a wide range of areas and issues related to community development.

Some of the items you will learn about and have the opportunity work on include:
  - Evaluating planning applications as they relate to the City Code and Comprehensive Plan. You will have the opportunity to be involved with all aspect of the planning process. This includes writing staff reports, providing recommendations, and giving presentations to the various Commissions and City Council.
  - Work on the City's water conservation efforts as well as other community-wide projects.
  - Work directly with residents as well as City staff in various departments.

Your responsibilities include assisting the City Administrator and Community Development Department in planning, zoning administration, parks, and economic development functions.

Applicants should have knowledge of software programs, including Microsoft Office (Word, Excel, Publisher, and PowerPoint) and ArcGIS.

Application Instructions
Application and job description are available on the web site at http://www.ci.hugo.mn.us, or at the City of Hugo, 14669 Fitzgerald Ave. N., Hugo, MN 55038. Please send your cover letter, resume, and completed application to Rachel Juba (RJuba@ci.hugo.mn.us). Applica-
Job Title: Land Resources Director  
Hiring Agency: Pope County  
Deadline: Open Until Filled  
Salary Range: $55,785 - $76,003 annual

**Job Description**

GENERAL DEFINITION OF WORK
Performs complex professional and administrative work overseeing all aspects of the Land and Resource Management office including administration of the zoning, subdivision and solid waste ordinances; development and implementation of the comprehensive land use plan and water plan; and administration of grant and loan programs; acting as the primary staff person for the planning advisory commission and board of adjustment and interacts directly with the county board of commissioners, and related work as apparent or assigned. Work involves setting policies and goals under the direction of the County Administration. Departmental supervision is exercised over all personnel within the department.

QUALIFICATION REQUIREMENTS
To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ESSENTIAL FUNCTIONS
- Administers and oversees all operations within the Land and Resource Management Department including supervision of employees and contractors, budgeting, and approving expenses.
- Administers, interprets, enforces, and maintains zoning, subdivision, solid waste, and water surface ordinances. Reviews and approves administrative permits for land use, shore land alteration, and septic disposal.
- Acts as the primary staff person for the Planning Advisory Commission and Board of Adjustment setting agendas, drafting reports and making recommendations on applications.
- Develops and implements the Comprehensive Land Use and Water Plan.

- Implements and administers various efforts related to the Solid Waste Management Program.
- Administers all grants and contracts held by the County through the department including managing budgets, drafting applications and contracts, and reporting on activities and expenditures.
- Maintains significant interactions with homeowners, contractors, developers, real estate agents, title companies, mortgage underwriters, attorneys, subdivision associations, lake associations, state agencies, and the media on a variety of topics related to land use, natural resources, and planning. Performs related tasks as required.

KNOWLEDGE, SKILLS AND ABILITIES
Working knowledge of planning practices, environmental issues and legal principals as these relate to land use and development; ability to interpret and analyze technical and statistical information and to prepare and present technical oral and written reports; basic understanding of financial principles including budgeting and evaluating expenses and revenues; excellent skill communicating orally and in writing; ability to maintain effective working relationships with associates, government officials, other agencies and the general public; general knowledge of public processes including a basic understanding of standard rules of order and experiences with public or board meetings.

EDUCATION AND EXPERIENCE
Bachelor’s degree with coursework in natural resource, planning, architecture, engineering, or related field and considerable experience in a leadership position within a county or municipal planning and zoning office or public administration government agency or quasi-governmental entity, or equivalent combination of education and experience. Master’s degree preferred.

PHYSICAL REQUIREMENTS
This work requires the frequent exertion of up to 10 pounds of force and occasional exertion of up to 25 pounds of force; work regularly requires sitting, speaking or hearing, using hands to finger, handle or feel and repetitive motions and occasionally requires standing, walking, stooping, kneeling, crouching or crawling, reaching with hands and arms, pushing or pulling and lifting; work requires depth perception, color perception and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive infor-
Job Opportunities and RFPs (cont.)

- Develop and maintain relationships with staff and elected officials in target communities
- Write and edit community planning project scopes and proposals
- Serve as project manager and principal planner for Minnesota planning projects
- Attend and facilitate public meetings and project committee meetings
- Write and produce plan documents with assistance as needed from planners in other offices
- Participate as a member of APA-MN
- Participate in MSA's Planning "Community of Practice"

Identify project funding opportunities (for planning, engineering, or construction) and assist with grant applications as needed.

Qualifications:
- Master’s degree in Urban and Regional Planning, Public Administration, or related degree is required
- 5 or more years of planning experience including comprehensive plans, amendments, and neighborhood/downtown planning required
- Exceptional writing, editing, and communication skills required
- A track record of successful project management, public meeting facilitation, and marketing experience is preferred
- Minnesota municipal funding or grant knowledge would be a plus

Application Instructions
Apply with your resume and cover letter at www.msa-ps.com. MSA is an equal opportunity employer and values diversity in its workforce. All qualified candidates are encouraged to apply including minorities, women, veterans and individuals with disabilities.

Job Title: Transportation Planning and Traffic Engineering Manager
Hiring Agency: Stonebrooke Engineering
Deadline: NA
Salary Range: Varies based on experience
Job Description
Stonebrooke Engineering is seeking a qualified Civil Engineering or Planning candidate with 10+ years of experience working on, leading, and/or acting as project principal on municipal and transportation projects, with an emphasis in several or all of the following:
- Traffic operations, roundabout safety and operations, and signal timing
- Traffic safety analysis, road safety audits, and safety planning
- Permanent signing, striping, lighting, and traffic signal design
- Temporary traffic control design
- ITS design
- Corridor studies, alternative analysis, and traffic impact studies
- Multi-modal planning studies and implementation
- Applied research and implementation

Candidates should currently be licensed Professional Engineers (PE) or an AICP Certified Planners in the State of Minnesota, or have the ability to obtain such licensure within 12 months. Professional Traffic Operations Engineer (PTOE) or Professional Transportation Planner (PTP) certification is a plus.

This is the lead position for all transportation planning and traffic engineering activities at Stonebrooke. Initially this position will primarily involve leading and assisting on various civil engineering projects in a production role, following design standards and agency technical requirements, creating traffic operations and safety plans and reports, communicating with clients, presenting at project related meetings and conferences, and performing a variety of other assignments related to municipal, transportation, research, and planning projects. The person in this position will also lead and assist on developing responses to requests for proposals, letters of interest, requests for qualifications, etc.

Concurrent with production role activities, the successful candidate will assist Stonebrooke’s leadership team on developing and implementing a vision for the growth of the Transportation Planning and Traffic Engineering section. It is expected that as Stonebrooke grows, and particularly as the Transportation Planning and Traffic Engineering section grows, a greater share of the person’s time in this position will be spent on leadership and personnel issues, mentoring, marketing, and business development. Project related work will continue to be a priority, but proportionally will represent a smaller share of job duties.

Job Requirements
The successful candidate will possess a combination of some or all of the following attributes:
- A work hard, play hard attitude and a desire to help guide the growth of Stonebrooke.
- A commitment to engineering and advocating for reasonable and responsible solutions.
- Demonstrated success as a group or section leader.
- Demonstrated success developing responses to requests for proposals, letters of interest, and requests for qualifications.
- Traffic signal, lighting, signing, striping, temporary traffic control, and/or ITS design experience.
- Familiarity with travel demand modeling software such as Tranplan, TRIPS, TP+, and CUBE VOYAGER.
- Knowledge of CADD software, including MicroStation and/or AutoCAD.
- Knowledge of and experience working on federal aid and state aid projects, including familiarity with federal, state, and local processes, policies, standards, and regulations.
- Experience working with regulatory agencies. Excellent written and verbal communication skills.
Job Opportunities and RFPs (cont.)

Stonebrooke Engineering is a growing civil engineering firm seeking motivated individuals looking for career advancement opportunities.

Application Instructions
To express interest in this position, contact Brenda Arvidson at barvidson@stonebrookeengineering.com or 952-402-9202.

Job Title: Planner/Landscape Architect
Hiring Agency: Hoisington Koegler Group inc.
Web Link: http://www.hkgi.com
Deadline: Open until filled
Salary Range: Commensurate with Experience

Job Description
HKGi is seeking a creative, energetic planner/landscape architect with 3 to 5 years of experience to join our team. Candidate should possess strong graphic, written, and verbal communication skills including experience preparing design related reports and exhibits with InDesign and Photoshop. HTML and GIS experience a plus. The candidate will contribute to a large variety of project types including urban design, community planning, parks, recreation and open space planning, and supporting ongoing marketing efforts related to the preparation of proposals. Support of Project Managers and Principals with key planning and landscape architecture projects. Limited project management for smaller scale projects with the opportunity to grow into a larger project management position over time.

Candidate should be a self-motivated well rounded professional with a combination of personal, professional, and technical skills sharing a similar motivation for advancing our practice and profession. HKGi offers a great, bike friendly office environment and close proximity to transit.

Desired Qualifications: Accredited program degree required plus 3 to 5 years of experience

Application Instructions
Submit in pdf format: cover letter, resume, references, work samples, and writing/graphic design samples via email to Paul Paige at paul@hkgi.com. No phone calls please.

Job Title: Senior Transportation Planner

Web Link: http://jobs.ourcareerpages.com/job/58513?source=ccp&key=LV%2fT8zjYzC8tscZKH58YOyHb65Q4VjefRwIwTQeEE%3d
Deadline: Open until filled
Salary Range: Varies based on experience

Job Description
We are seeking a Senior Transportation Planner for our Minneapolis office.

What You Will Do: As a Senior Transportation Planner, you will lead environmental and transportation planning projects of all sizes. You will develop and maintain excellent client relationships with industry contacts for marketing and business development purposes through in-person and electronic communications. You will also create, track and meet project budgets and schedules which often include working with other functions and directing the work of less-experienced staff. You will use your excellent written communication skills to: prepare requests for proposals, technical reports and memos; develop materials for public and agency meetings; correspond with internal staff and clients; meet with stakeholders; and coordinate with multiple stakeholder groups. Your presentation and public speaking skills will help as you lead proposal interviews, stakeholder activities and public meetings; communicate and interact with the public, clients and sub-consultants.

You will apply transportation methods, planning principles, standard industry evaluations and analyses to produce transportation projects of all sizes. Typical analyses require an understanding of functional classification, roadway jurisdiction, crashes, future traffic projections/forecasts, capacity, benefit-cost analyses, multi-modal integration, alternatives evaluation, socio-economic data and environmental impacts. Projects will include corridor studies, bicycle and pedestrian plans, transportation plans, sub-area plans, environmental documents and components of larger community planning efforts.

What You Will Bring: The successful candidate will have a Bachelor's degree in transportation, urban planning, civil engineering or related field from an accredited program and their AICP certification and/or a Minnesota PE license. The successful candidate will have seven years' experience in a broad base of transportation planning practices, activities and studies to include writing federal environmental documents and transportation / corridor plans. Our preferred candidate will
Job Opportunities and RFPs (cont.)

have their Master's degree in transportation, urban planning, civil engineering or related field from an accredited program.

Who We Are: WSB is an energetic professional consulting and design firm with offices in Minneapolis, St. Paul, St. Cloud, Rochester, Northfield and Bismarck. We were named to the StarTribune's Top 100 Workplaces in Minnesota for the second consecutive year! WSB has more than 250 staff members who provide diverse engineering, planning, environmental, and construction services to clients in the government, energy, and commercial markets. Our services also include GIS, landscape architecture, right of way, and surveying. We are an equal opportunity employer. Women, minorities, veterans and individuals with disabilities are encouraged to apply.

Application Instructions

Request for Proposals: Resilient Communities Project 2015-2016

The Resilient Communities Project (RCP) is now accepting proposals from cities and counties to be the community partner for 2015–2016.

What Is RCP?

RCP is a year-long partnership between the University of Minnesota and one local community in Minnesota. Through the partnership, students and faculty from across the University collaborate with the partner community to address its self-defined sustainability-related needs through course-based projects. The collaboration results in on-the-ground impact and momentum for a community working toward a more sustainable and livable future.

How Does the Partnership Work?

RCP provides the partner community with efficient access to the broad base of sustainability expertise at the University of Minnesota by matching community-identified projects with graduate and upper-level undergraduate courses that can address the needs of the community. The partner community supports the effort through dedicated staff time and a local funding contribution.

RCP has the capacity to address 15—30 local projects during the partnership year, matching each project with one or more courses to complete the necessary work. Project work will be completed primarily by graduate students, with direct oversight by faculty members and RCP staff.

Expertise is available related to all aspects of sustainability (e.g., environmental health, economic opportunity, social equity, and community livability) and all stages of sustainability efforts (analysis, planning, design, implementation, and evaluation).

Who Is Eligible to Apply?

RCP serves communities addressing sustainability at the local or regional scale. Cities, counties, and clusters of communities along a transportation corridor, around a regional center, or within a watershed are eligible to apply. To minimize travel time and costs, applicant communities should ideally be located within a two-hour drive of Minneapolis. Communities located further away from Minneapolis may be considered if additional funds are contributed for overnight travel costs.

Deadline for proposals: February 13, 2015 at 4:30 pm

The 2015–2016 partner community will be selected and notified in March 2015.

Visit the RCP website for complete RFP packet and more information on how to apply: [http://rcp.umn.edu/home/communities/apply-to-rcp/](http://rcp.umn.edu/home/communities/apply-to-rcp/)

Director: Carissa Schively Slotterback
Program Manager: Mike Greco
Program Assistant: Doug Moon

The mission of the Resilient Communities Project (RCP) is to connect communities in Minnesota with the wide-ranging expertise of University of Minnesota faculty and students to address pressing local issues in ways that advance sustainability and resilience.

RCP is an initiative of the Sustainability Faculty Network at the University of Minnesota, with funding and administrative support provided by the Center for Urban and Regional Affairs (CURA) and the Institute on the Environment (IonE).

This is a one-time mailing. If you would like to receive future correspondence from RCP, you can request to be added to our mailing list.
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